Protean eGov Technologies Limited





E-Tutorial on TDS/TCS Return Preparation Utility (RPU)

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What is RPU?



- ➤ Protean Return Preparation Utility (RPU) based on (JAVA platform) is a freely downloadable utility. e-TDS/TCS Regular & Correction Statement(s) for FY 2007-08 and onwards (i.e. Forms 24Q, 26Q, 27Q and 27EQ) can be prepared using this utility.
- ➤ It is not mandatory to use Protean RPU for preparation of quarterly TDS/TCS Statement(s). Users may use other RPU provided by software vendors for preparation of quarterly TDS/TCS Statement(s).
- ➤ Todownload latest versions of Protean RPU, click to the below link.

 Procedure for Preparation of TDS Return (protean-tinpan.com)

Disclaimer:-

- 1. RPU is developed by Protean for small Deductors/Collectors, however, Statements exceeding 20,000 deductee/collectee records may not be prepared using this utility.
- 2. Non-functioning or non availability of this utility cannot be considered as a reason for inability to file the Statement before the due date.
- 3. We suggest to refresh/remove cache memory of browser before downloading latest RPU from TIN website.

Pre-requisites for RPU



The e-TDS/TCS RPU is a Java based utility. JRE (Java Run-time Environment) [versions: SUN JRE: **1.6 onwards up to JRE: 1.8 update 60**] should be installed on the computer where the e-TDS/TCS RPU is being installed. Java is freely downloadable from http://java.sun.com and http://java.sun.com and http://java.sun.com and http://www.ibm.com/developerworks/java/jdk or you can ask your vendor providing computer facilities (hardware) to install the same for you.

What is FVU?



- ➤ File Validation Utility (FVU) is a software developed by Protean, which is used to ensure that the e-TDS/TCS Statement(s) prepared does not contain any format level error(s).
- ➤ Deductor/Collector should ensure that the Quarterly TDS/TCS Statement(s) (Regular and Correction) is validated by the latest FVU provided by Protean only.
- To download the latest version of FVU, click to the below link. e-TDS/TCS File Validation Utility (protean-tinpan.com)

Features of Return Preparation Utility (RPU)



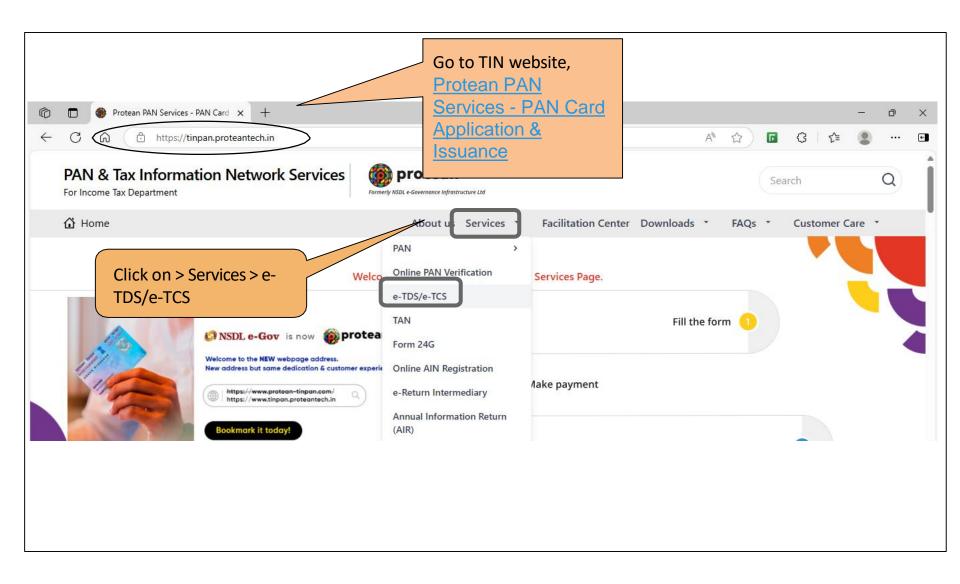
- > RPU has inbuilt File Validation Utility (FVU) integrated as follows:
 - FVU version 9.2 for quarterly e-TDS/TCS statement pertaining to FY
 2010-11 onwards
 - FVU version 2.188 for quarterly e-TDS/TCS statement up to FY 2009-10
- ➤ To prepare Quarterly Correction Statement(s), Consolidated TDS/TCS files can be downloaded from TRACES.

Note:

As directed by Income Tax Department, acceptance of Quarterly TDS/TCS Statement pertaining to FY 2005-06 and 2006-07 has been discontinued w.e.f. 01/07/2013.

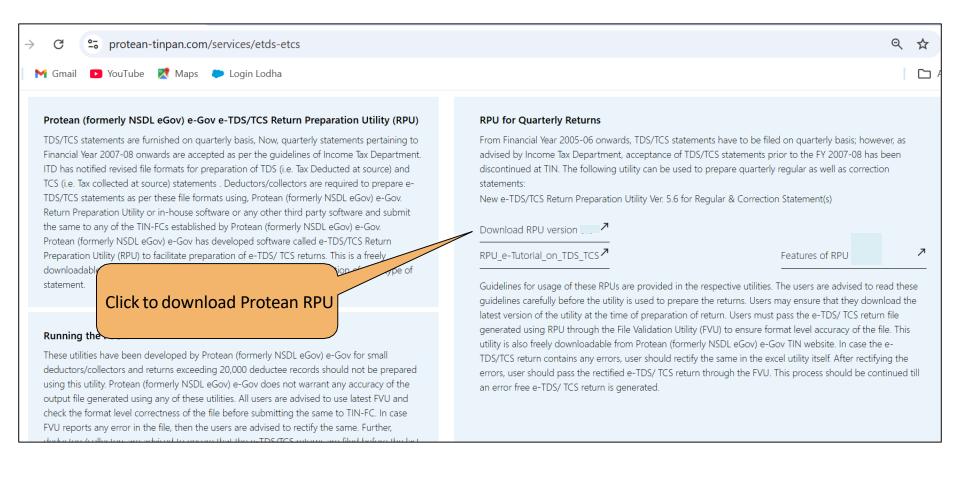
Steps to download and install RPU on your system





Steps to download and install RPU on your system (





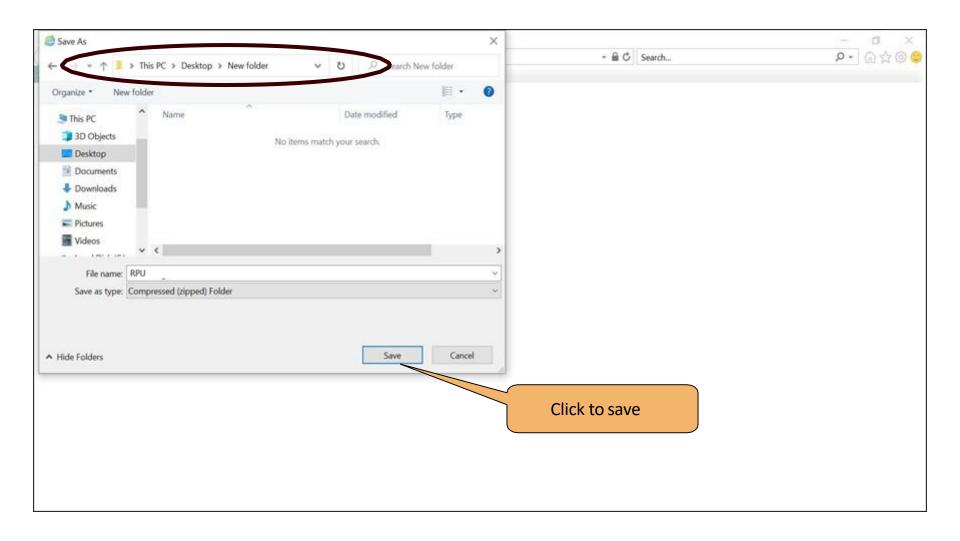
Steps to download and install RPU on your system protean





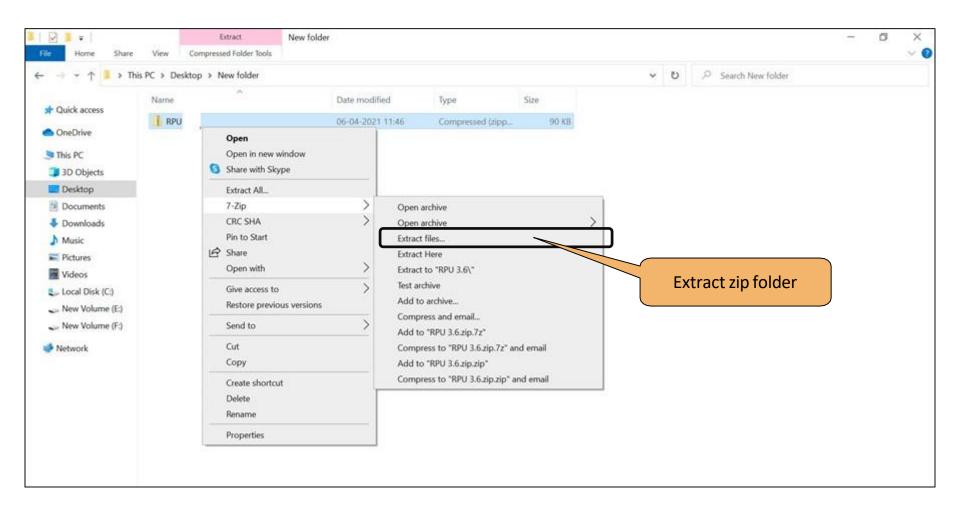
Steps to download and install RPU on your system protean





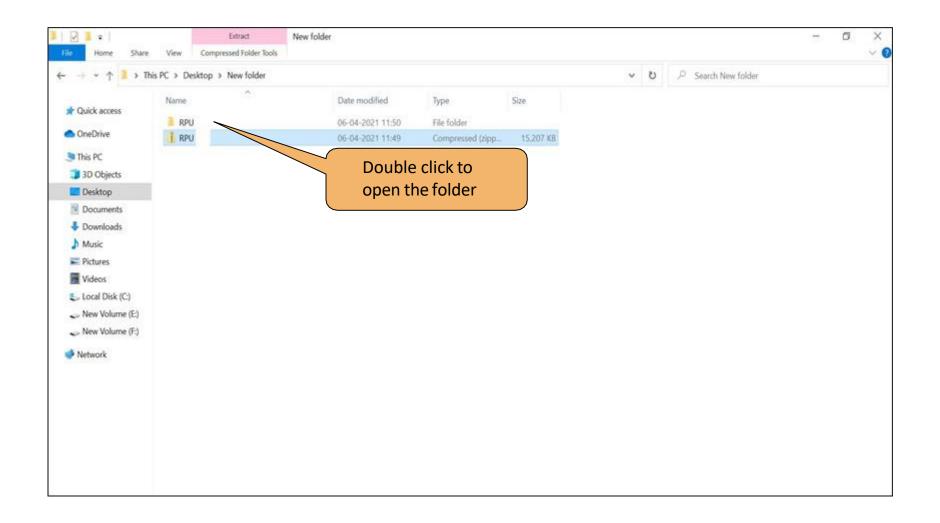
Guidelines for installing Protean (RPU)





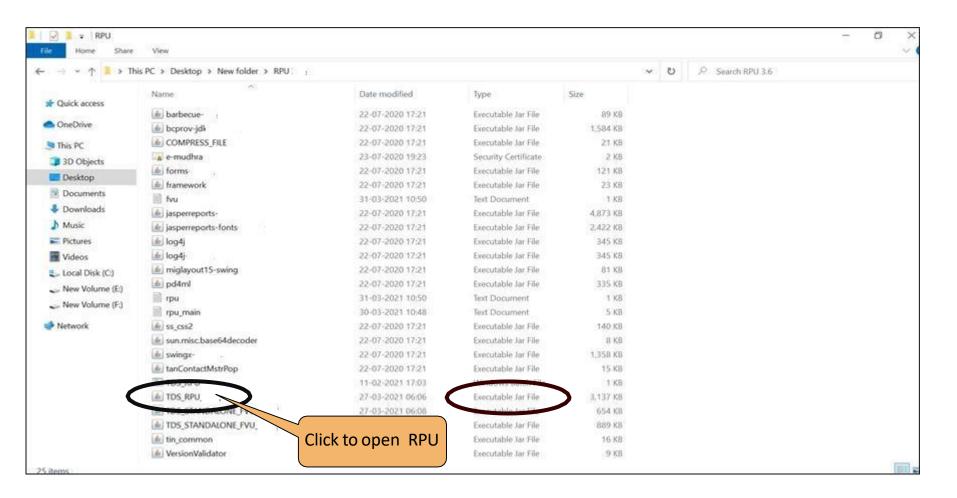
Guidelines for installing Protean (RPU)





Guidelines for installing Protean (RPU)

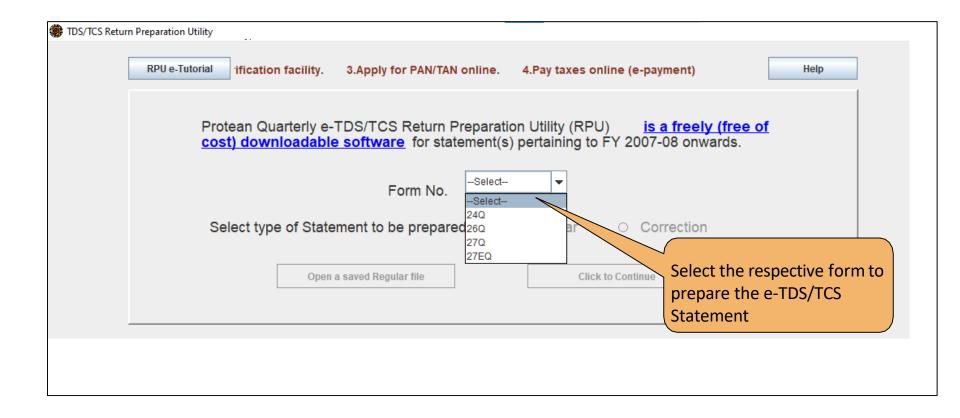




- 1. RPU is a JAVA based utility, so kindly make sure that latest JAVA version is installed on your respective machines.
- 2. In case you are unable to install RPU, contact TIN call center at 020-2721 8080 or send e-mail to tininfo@proteantech.in

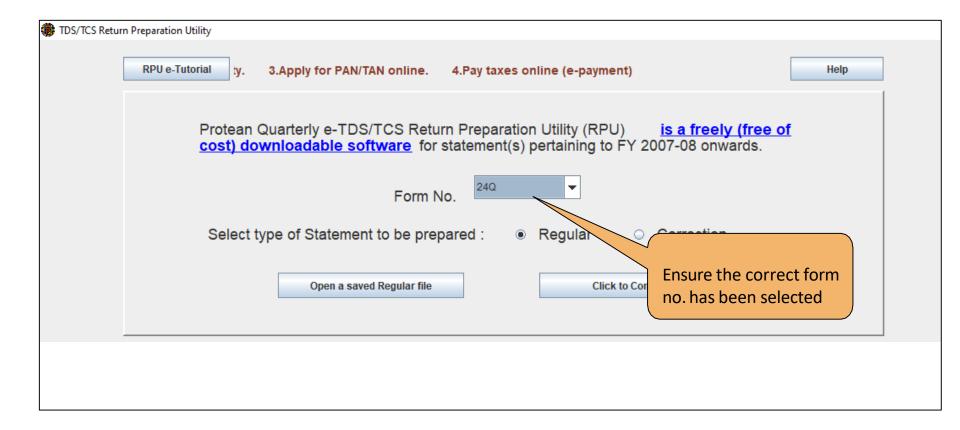
Screen view after clicking on RPU .exe





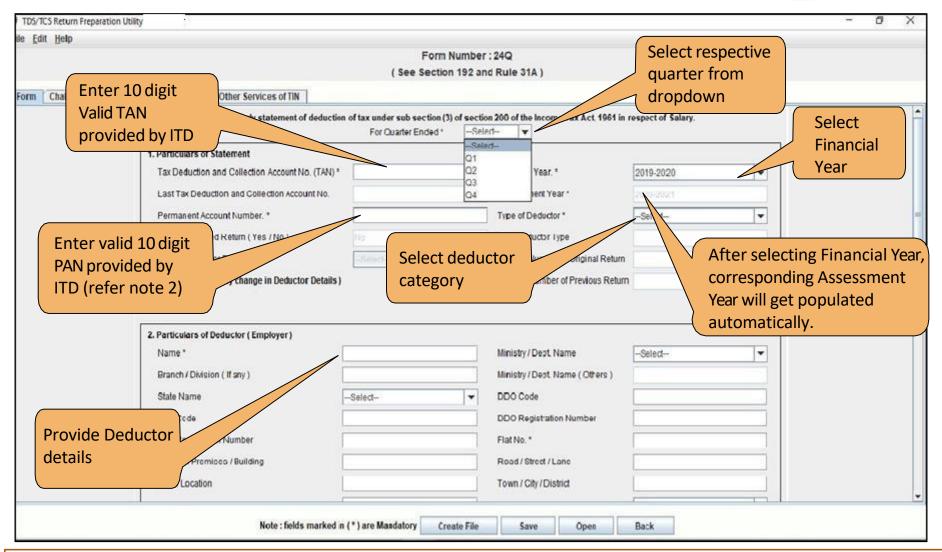
Preparation of Regular Statement





For Regular Statement- Deductor/Collector Details

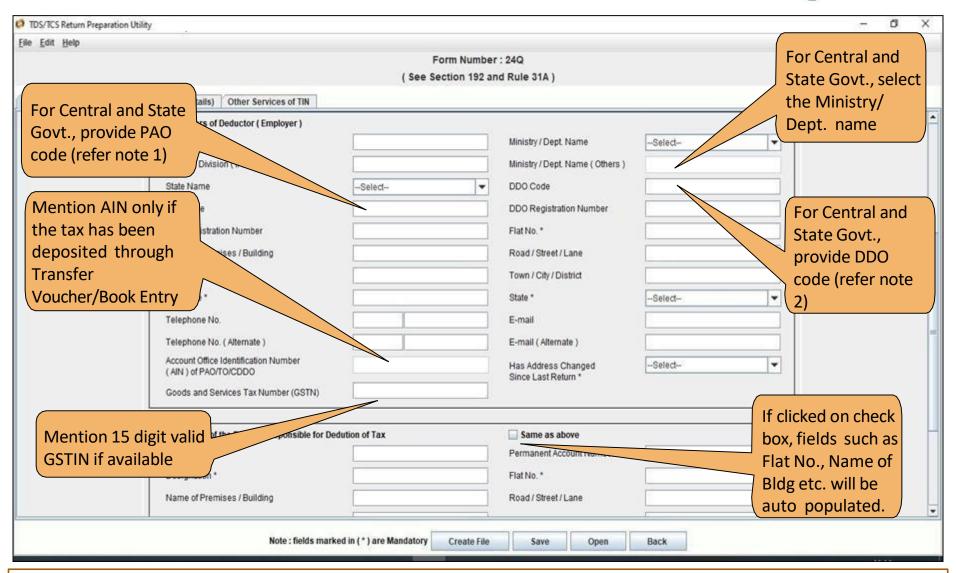




- 1. Please make sure the selected Financial Year, Quarter and mentioned TAN details are valid and correct one.
- 2. In case no PAN available, quote PANNOTREQD

Regular Statement- Deductor/Collector Details





- 1. In case PAO code is not available, quote PAOOCDNOTAVBL
- 2. In case DDO code is not available quote DDOCDNOTAVBL

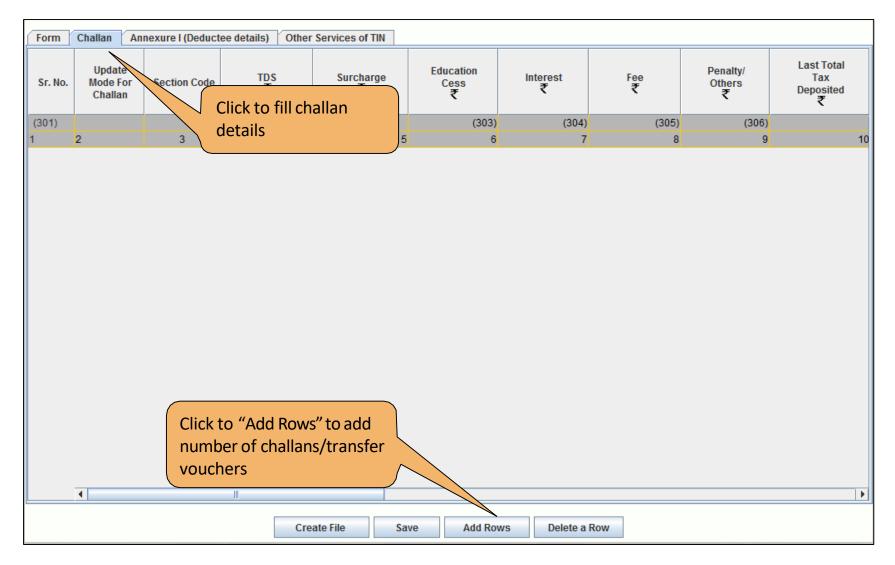
Regular Statement- Deductor/Collector Details protean



Form Challan Annexure I (Deductee details) Other	r Services of TIN			
Area / Location PIN Code * Telephone No. Telephone No. (Alternate) Account Office Identification Number (AIN) of PAO/TO/CDDO Goods and Services Tax Number (GSTN)	Enter valid 10 digit PAN details of person responsible for deduction of tax			
3. Particulars of the Person Responsible for Dedution o				
Name *	Permanent Account Number *			
Designation *	Flat No. *			
Name of Premises / Building	If option selected in			
Area / Location	earlier field is "Yes",			
PIN Code *	then provide 15 digitSelect ▼			
Telephone No.	receipt number of			
Telephone No. (Alternate)	earlier statement			
Has Address Changed Since Last Return *	Select ▼ Mobile No.			
Has regular statement for Form 24Q filed for earlier period	Select— Receipt No. of earlier Statement filed for Form 24Q			
If regular statement for the				
TAN and Form has been filed earlier then select, "Yes"	*) are Mandatory Create File Save Open Back			
other wise ""No".				

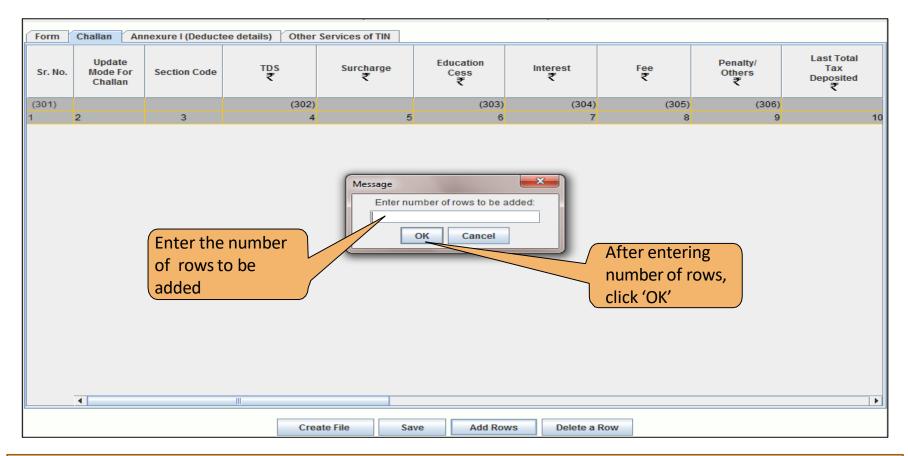
Regular Statement – Challan Details for Payment made through Challan/Transfer Voucher





Regular Statement – Challan Details for Payment made through Challan/Transfer Voucher





Note:

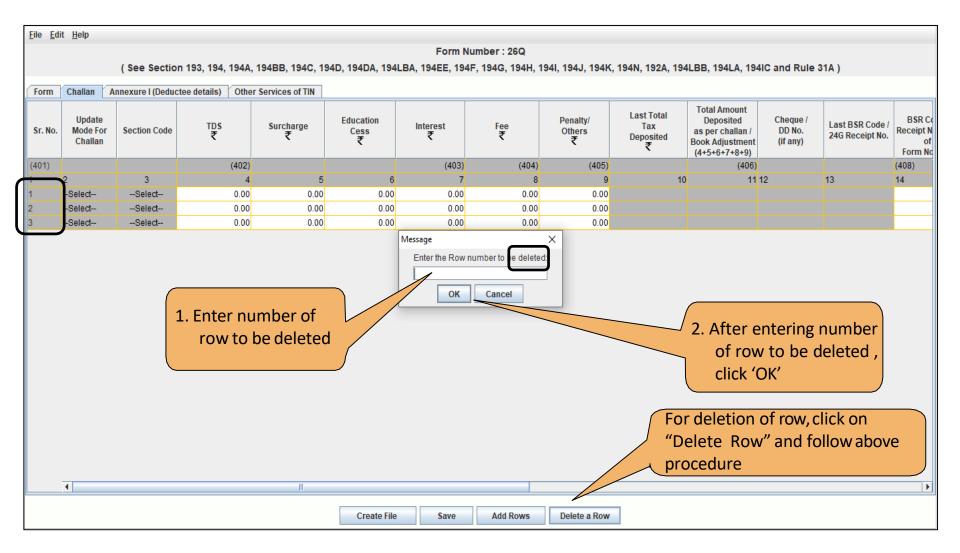
Utilization of challan:

A single challan can be utilized across all Forms (i.e. Form 24Q, 26Q, 27Q & 27EQ). Challan date can be any date on or after 1st April of immediate previous financial year for which the return is prepared.

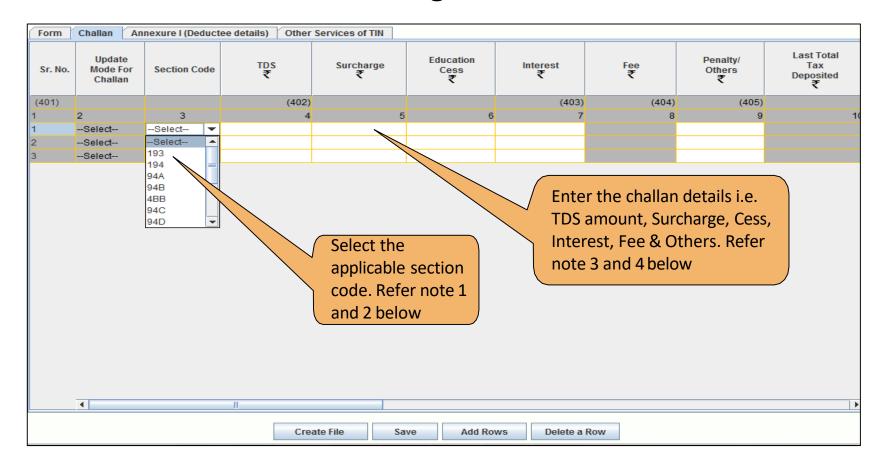
Example – Challan of Rs.5000/- has been paid in Governments account. Out of Rs.5000/-, Rs.2500/- utilized for Q1 of Form 24Q for FY 2013-14, remaining Rs.2500/- can be utilized in any other quarter for any other Form as mentioned above.

Regular Statement – Challan Details for Payment **6** protean made through Challan/Transfer Voucher



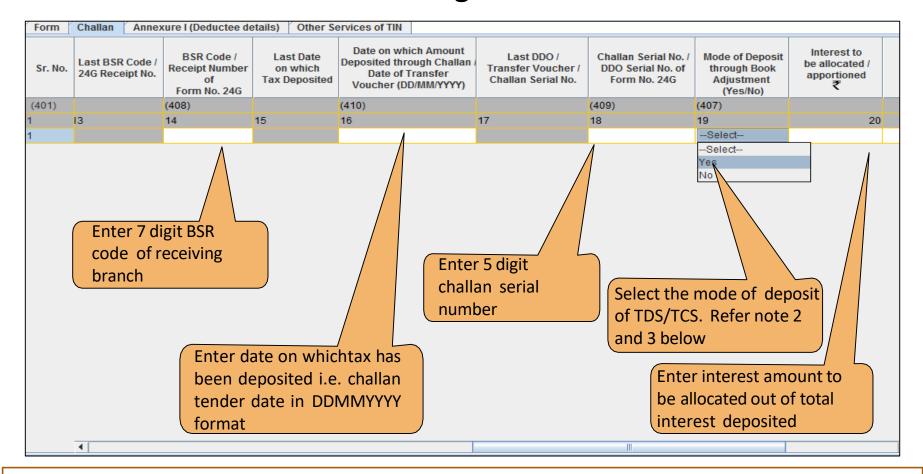






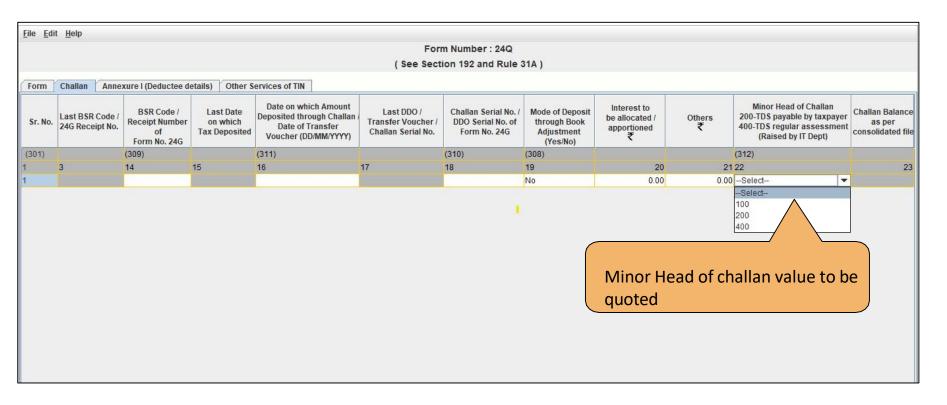
- 1. Section code to be selected under which tax has been deducted. Applicable for statements pertaining to FY 2007-08.
- 2. Section codes will be available under 'Annexure I' in case of statements pertaining to FY 2013-14 onwards.
- 3. Amount field should not be left blank, instead quote amount as 0.00 if not applicable.





- 1. Amount field should not be left blank, instead quote amount as 0.00 if not applicable.
- 2. In case TDS /TCS is deposited by challan then select the option as "No".
- 3. For Nil-challans, no value to be selected under book entry flag i.e. column number 19 'Whether TDS Deposited by Book Entry? (Yes/No).





- 1. Minor Head of challan value to be quoted for statements pertaining to FY 2013-14 onwards for tax deposited throughchallan.
- 2. For TDS payable by taxpayer, select '200', select '400' for TDS regular assessment raised by Income Tax Dept. and select '100' for Advance Tax.

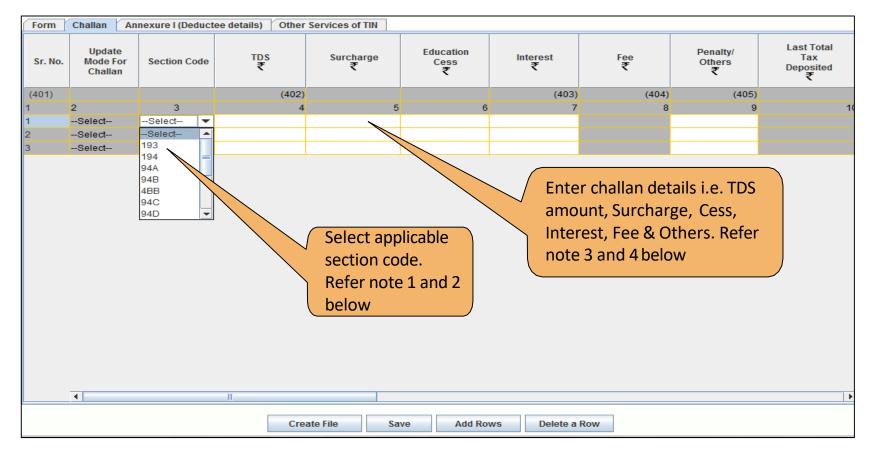


Tax Information Network of Income Tax Department					
OLTAS-Challan Status Inquiry					
Introduction FAQs Downloads Contact Us Website Policies					
For Tax Payers :					
CIN Based View TAN Based View					
Click here to check status of challan using CIN details Using this feature, tax payers can track online the status of their challans deposited in banks On entering Challan Identification Number (CIN i.e. details such as RSD Code of Collecting Branch Challan Tonder Date & Challan Identification Number (CIN i.e. details such as RSD Code of Collecting Branch Challan Tonder Date & Challan Identification Number (CIN i.e. details such as RSD Code of Collecting Branch Challan Tonder Date & Challan Identification Number (CIN i.e. details such as RSD Code of Collecting Branch Challan Tonder Date & Challan Identification Number (CIN i.e. details such as RSD Code of Collecting Branch Challan Tonder Date & Challan Identification Identificati					
On entering Challan Identification Number (CIN i.e. details such as BSR Code of Collecting Branch, Challan Tender Date & Challan Serial No.) and amount (optional), the tax payer can view the following details:					
BSR Code Date of Deposit					
Challan Serial Number					
Major Head Code with description TAN/PAN					
Name of Tax Payer					
Received by TIN on (i.e. date of receipt by TIN) Confirmation that the amount entered is correct (if amount is entered)					

- 1. .csi file contains challan details submitted to bank. Further, it is mandatory to use .csi file at the time of validation of TDS/TCS statement(s) where challan are paid through bank(s).
- 2. .csi files for challan paid on or after 1st April 2023 can be downloaded from e-Fling portal.

Regular Statement – Challan Details for Payment made through Transfer Voucher

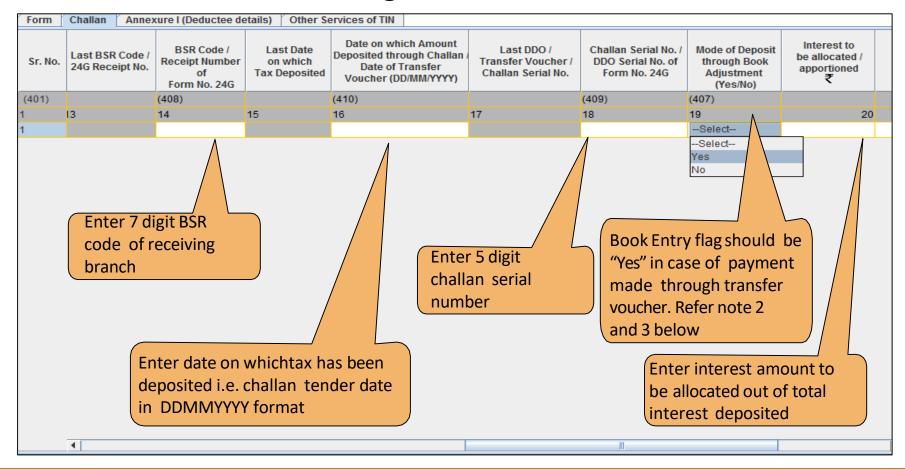




- 1. Section code to be selected under which tax has been deducted. Applicable for statements pertaining to FY 2007-08.
- 2. Section codes will be available under 'Annexure I' in case of statements pertaining to FY 2013-14 onwards.
- 3. Amount field should not be left blank, instead quote amount as 0.00 if not applicable.

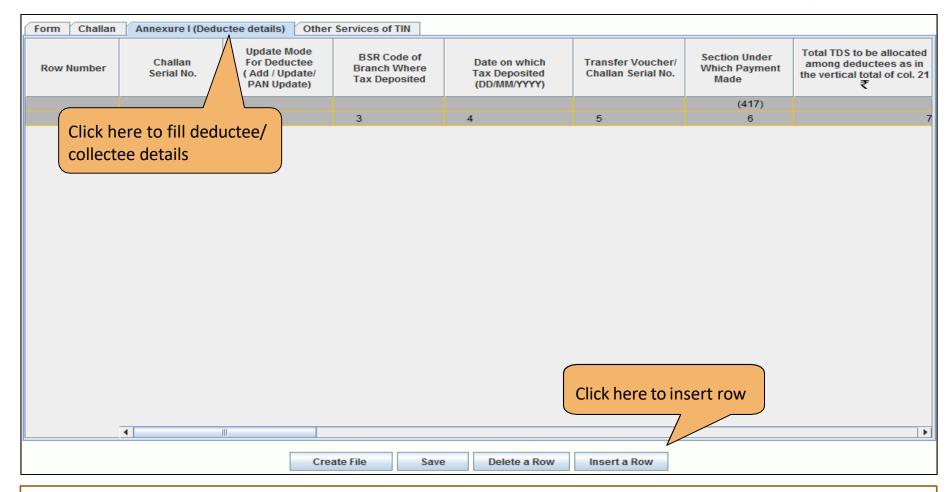
Regular Statement – Challan Details for Payment made through Transfer Voucher





- 1. Amount field should not be left blank, instead quote amount as 0.00 if notapplicable.
- 2. In case TDS /TCS is deposited by Book entry i.e Transfer Voucher (Applicable only in case of Govt Department) then select the option as "Yes".
- 3. For Nil-challans, no value to be selected under book entry flag i.e. column number 19 'Whether TDS Deposited by Book Entry? (Yes/No).

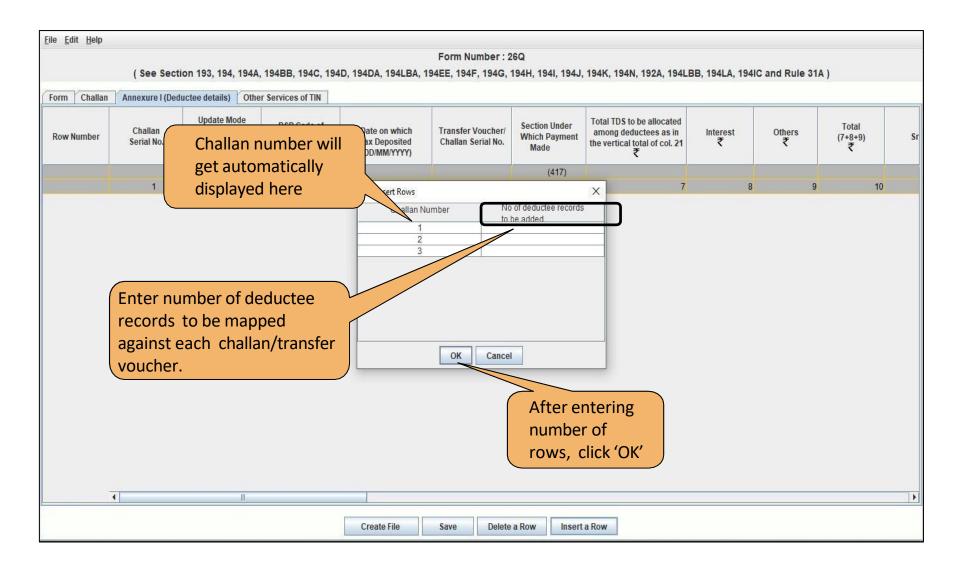




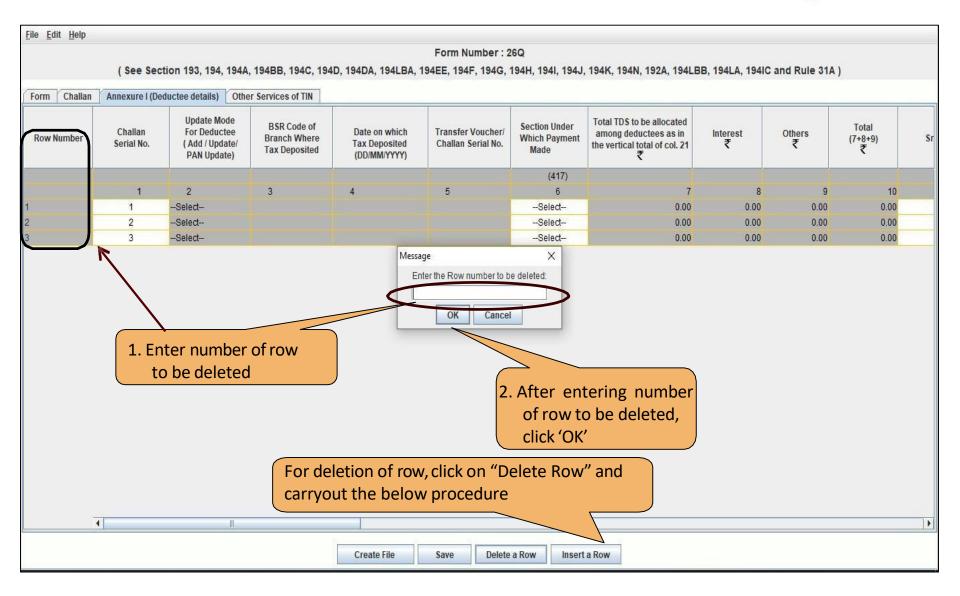
Note:

Rregular TDS/TCS statements without any deductee/collectee details will be restricted to validate. At least one deductee/collectee details should be mentioned in regular statement. This is applicable across all form types (24Q, 26Q, 27Q and 27EQ).

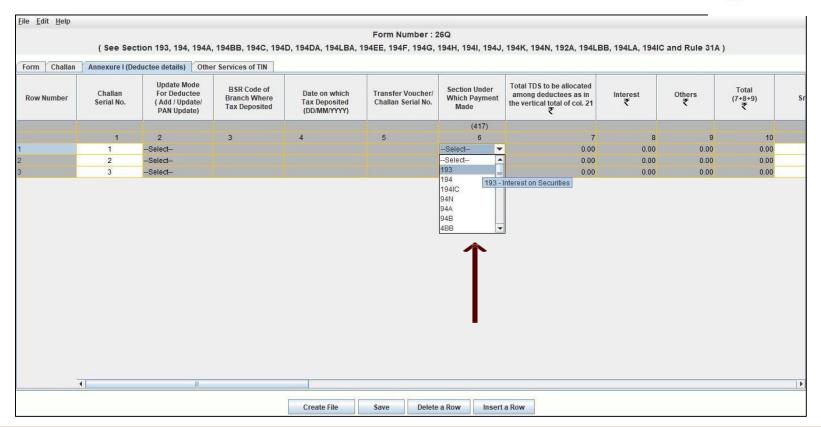






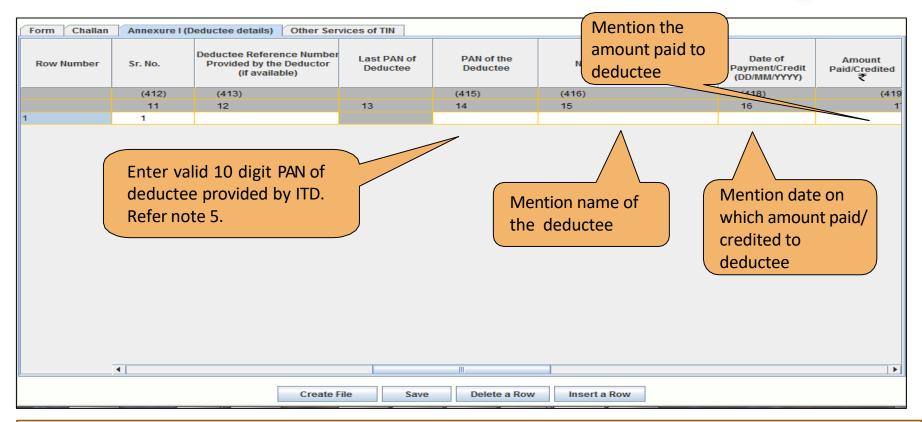






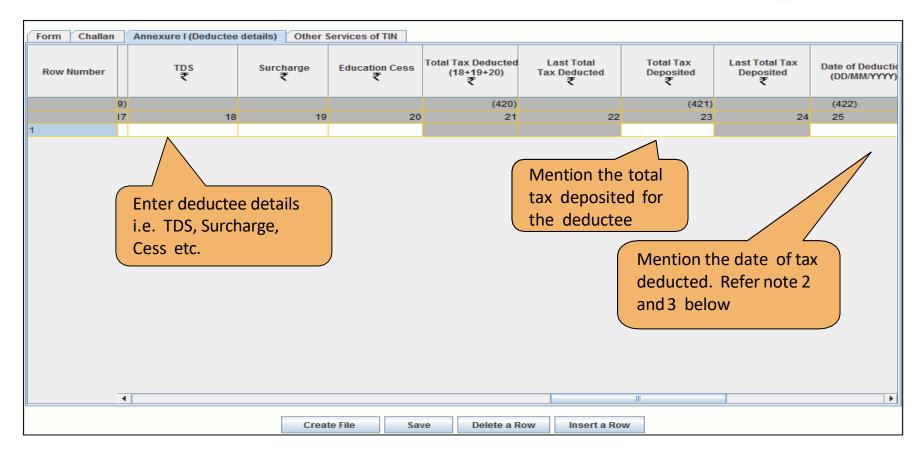
- 1. Click on Section code drop down and hover to desired section code to understand its description.
- 2. Amount field should not be left blank, instead quote amount as 0.00.
- 3. Section codes will be available under Annexure I in case of statements pertaining to FY 2013-14 onwards.
- 4. If user click on "OK" button from Deductee Records dialog box, challan number will be automatically selected and if user clicks on "Skip this step" button, then user will have to manually select the challan no. to which the deductee is to be mapped.





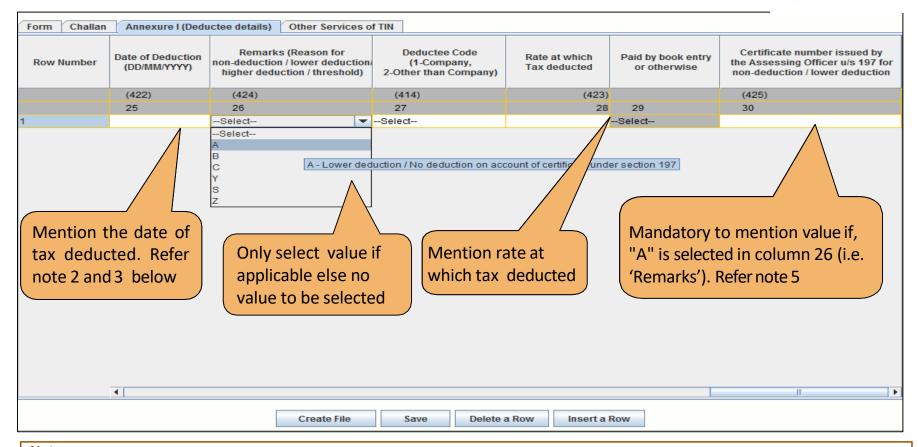
- 1. Amount field should not be left blank, instead quote amount as 0.00 if notapplicable.
- 2. Value under field 'Amount Paid/Credited' should always be greater than 0.00.
- 3. If PAN quoted for any deductee record is INVALID then mandatory to quote Deductee/Employee reference number. (Same will be applicable only for Form 24Q & 26Q)
- 4. If PAN quoted for any deductee record is VALID, then value under "Remarks" field should be other than "C".
- 5. In case valid PAN is not available then enter 'PANNOTAVBL', 'PANAPPLIED' or 'PANINVALID' whichever maybe applicable





- 1. Total Tax deducted amount should be equal to Total Tax Deposited under Deductee details (i.e. Annexurel)
- 2. Amount field should not be left blank, instead quote amount as 0.00 if notapplicable.
- 3. Date of deduction is mandatory if 'Total Income Tax Deducted at Source' is greater than zero (0.00). No value needs to be specified if 'Total Income Tax Deducted at Source' is Zero(0.00).

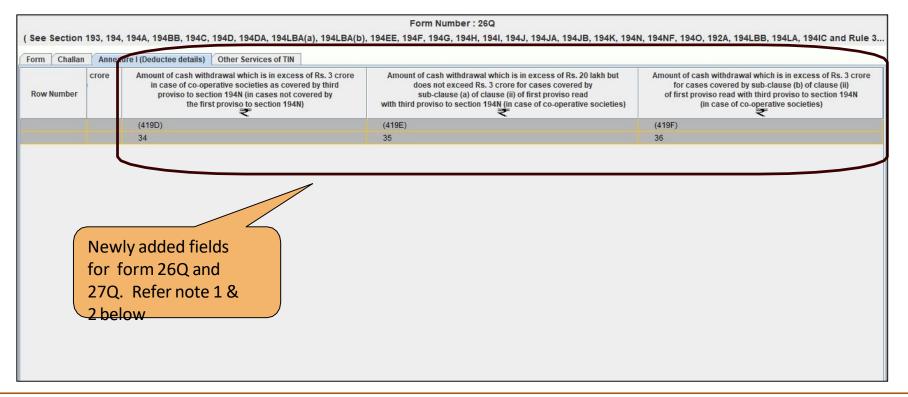




- 1. Click upon "Remarks" drop down and roll move mouse pointer on desired remark code to understand its description.
- 2. Amount field should not be left blank, instead quote amount as 0.00 if not applicable.
- 3. Date of deduction is mandatory if 'Total Income Tax Deducted at Source' is greater than zero (0.00). No value needs to be specified if 'Total Income Tax Deducted at Source' is Zero(0.00).
- 4. Date of deduction in deductee record should not be less than the current quarter. For instance, if the statement pertains to Q3 of FY 2013-14, then date of deduction should not be lower than 01/10/2013.
- 5. Value to be mentioned for statements pertaining to FY 2013-14 onwards

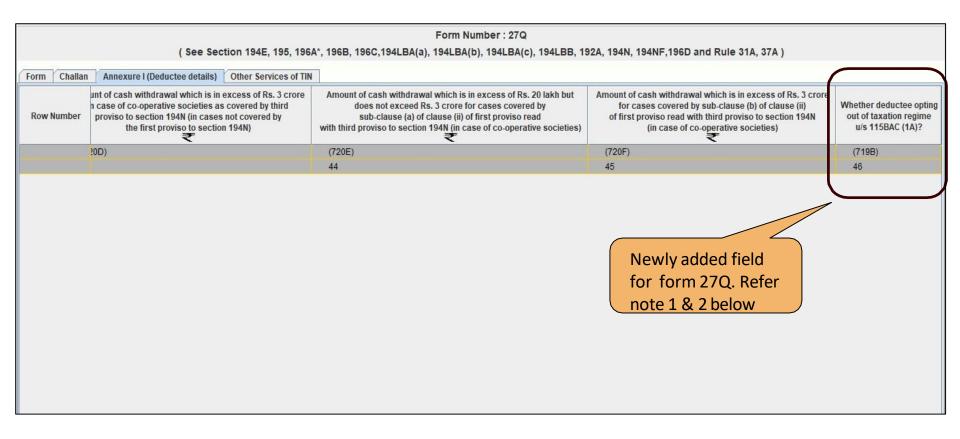
Regular Statement – Deductee Details (Annexure I) Form 26Q and 27Q





- 1. New columns "Amount of cash withdrawal in excess of Rs.3 crore in case of co-operative societies as covered by third proviso to section 194N (in cases not covered by the first proviso to section 194N)", "Amount of cash withdrawal which is in excess of Rs.20 lakh but does not exceed Rs.3 crore for cases covered by sub-clause (a) of clause (ii) of first proviso read with third proviso to section 194N (in case of co-operative societies)" and, "Amount of cash withdrawal which is in excess of Rs.3 crore for cases covered by sub-clause (b) of clause (ii) of first proviso read with third proviso to section 194N (in case of co-operative societies)" are added under Annexure I (Deductee details) in Form 26Q and 27Q.
- 2. This field will be applicable for statements pertaining to Q1 of FY 2023-24 onwards.
- 3. It will be enabled for section code 94N only.

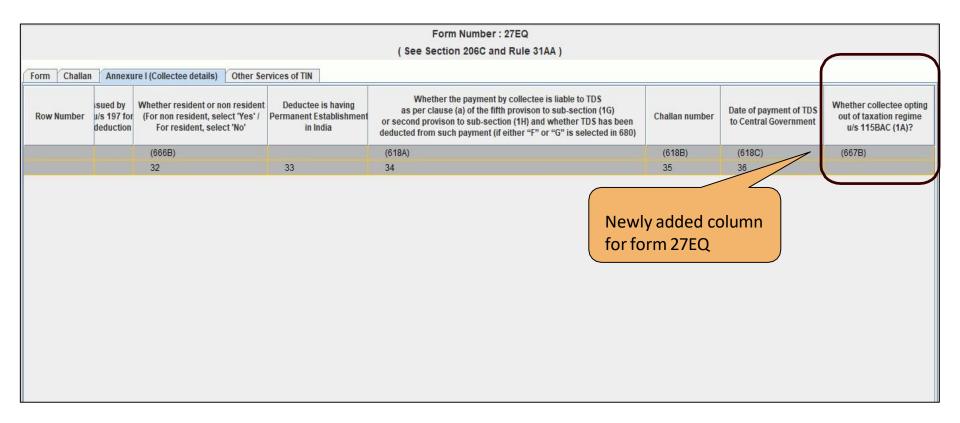




- 1. New column "Whether deductee opting out of taxation regime u/s 115BAC (1A)? (Y/N)" is added under Annexure I (Deductee details) in Form 27Q.
- 2. This field will be applicable for statements pertaining to Q1 of FY 2023-24 onwards.

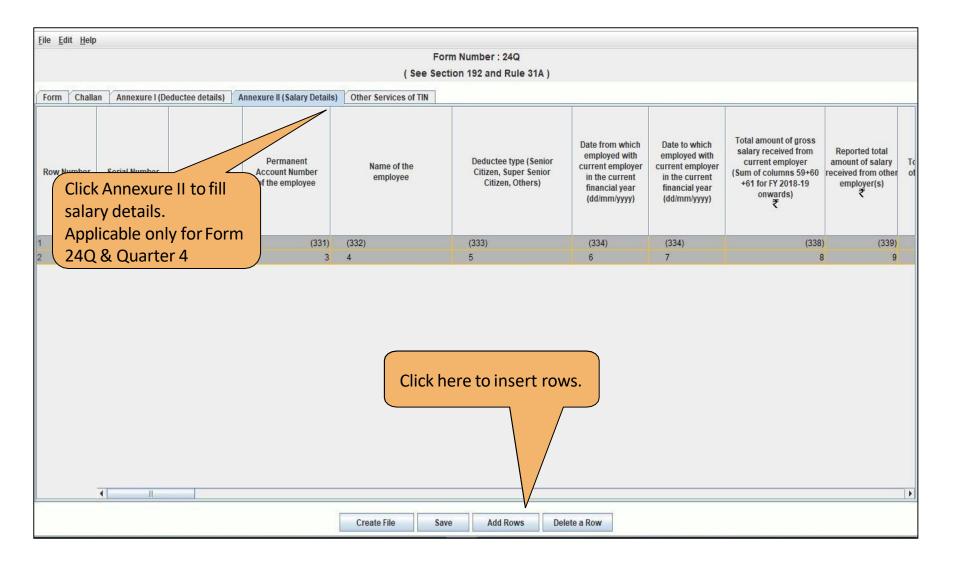
Regular Statement -Collectee Details (Annexure I) protean Form 27EQ



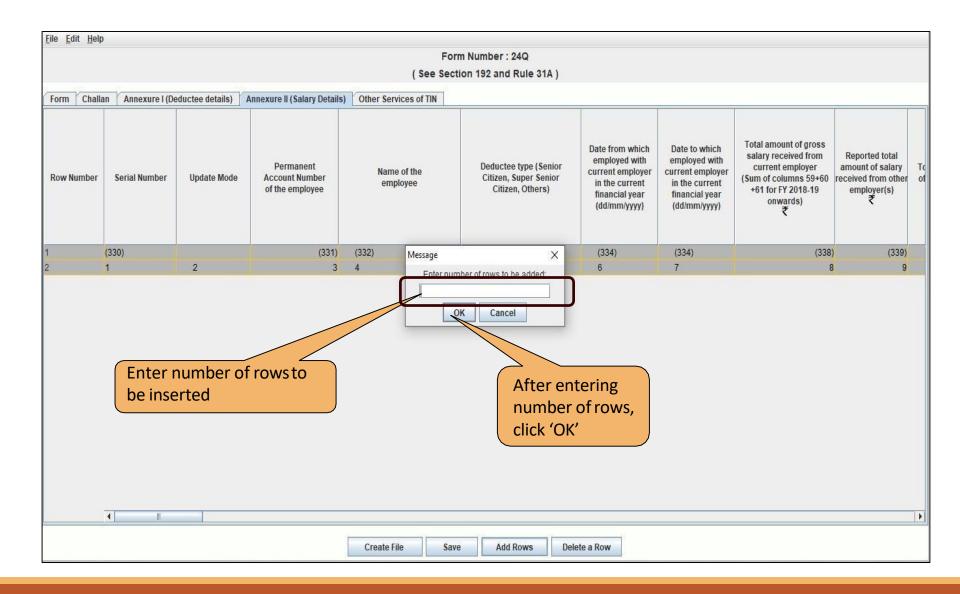


- 1. New column 667B is added under Annexure I (Deductee details) in Form 27EQ.
- 2. These field will be applicable for statements pertaining to Q1 of FY 2023-24 onwards.

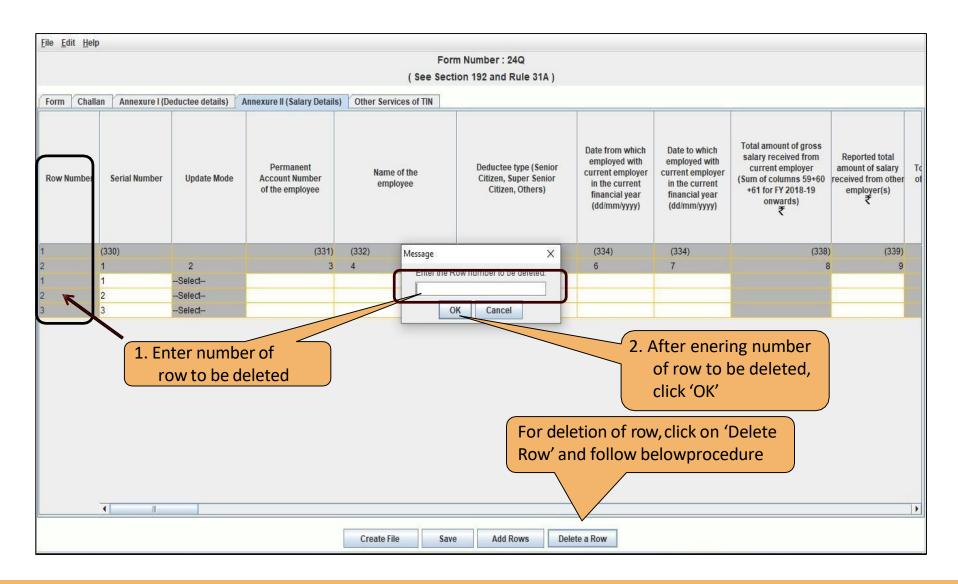




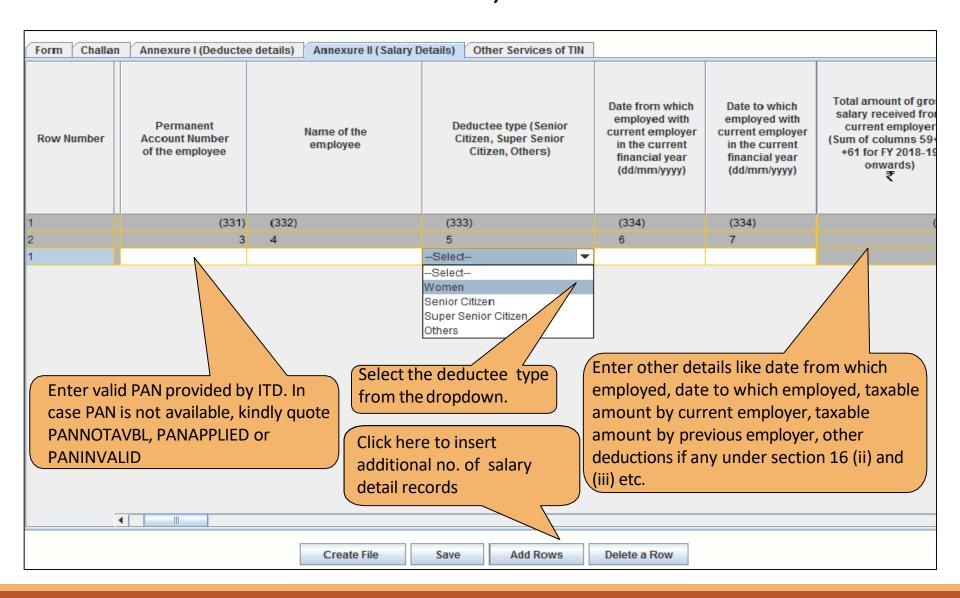




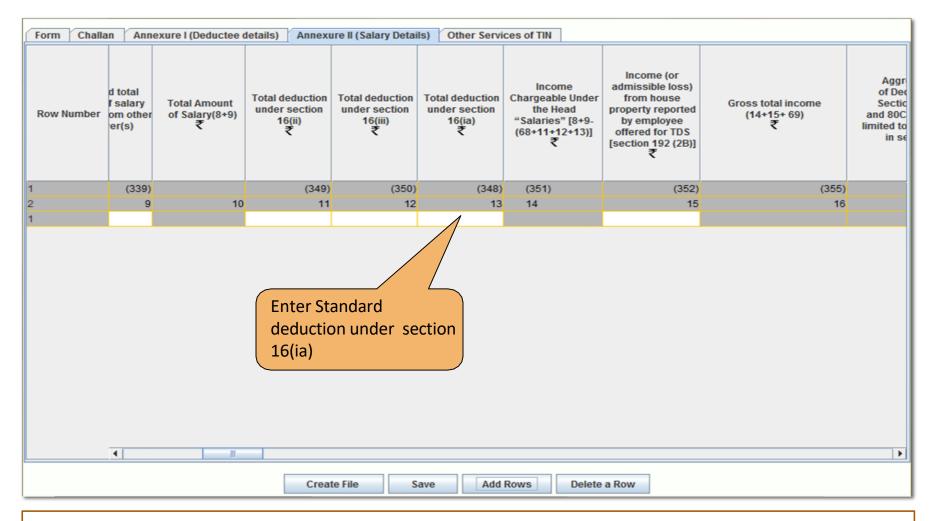








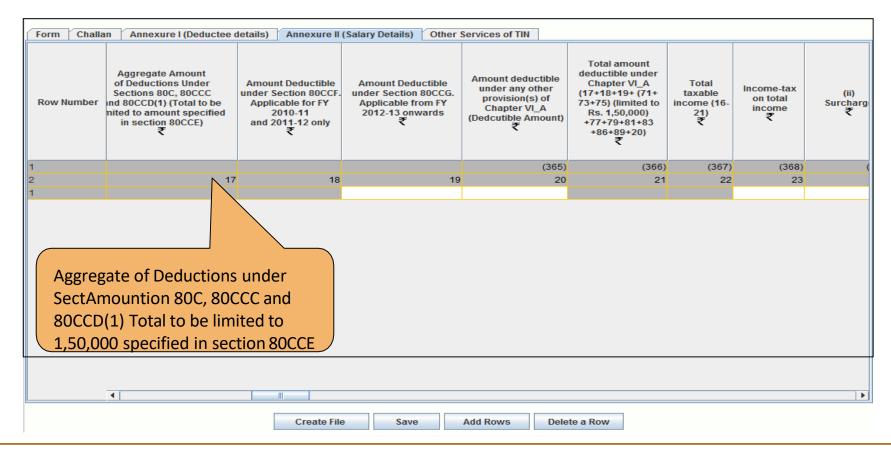




Note:

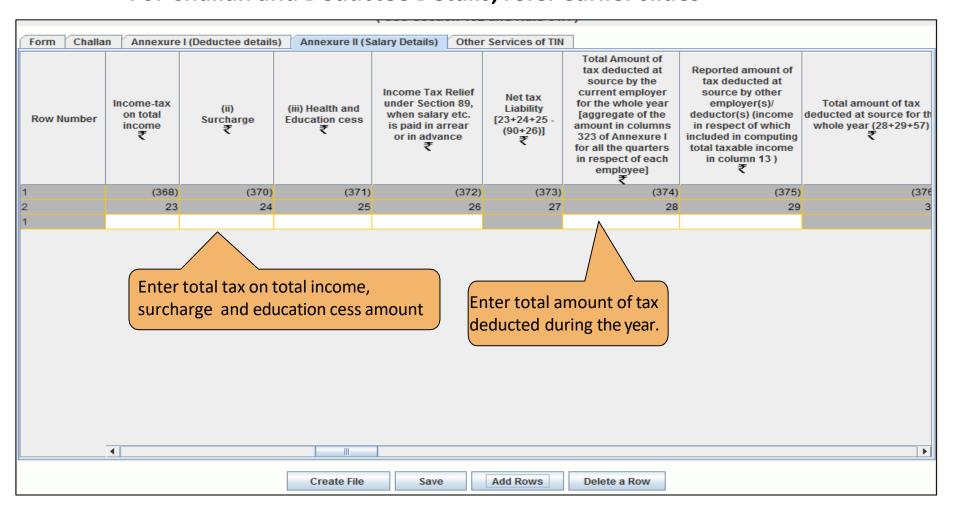
Standard deduction under section 16(ia) is applicable only from FY 2018-19 onwards.





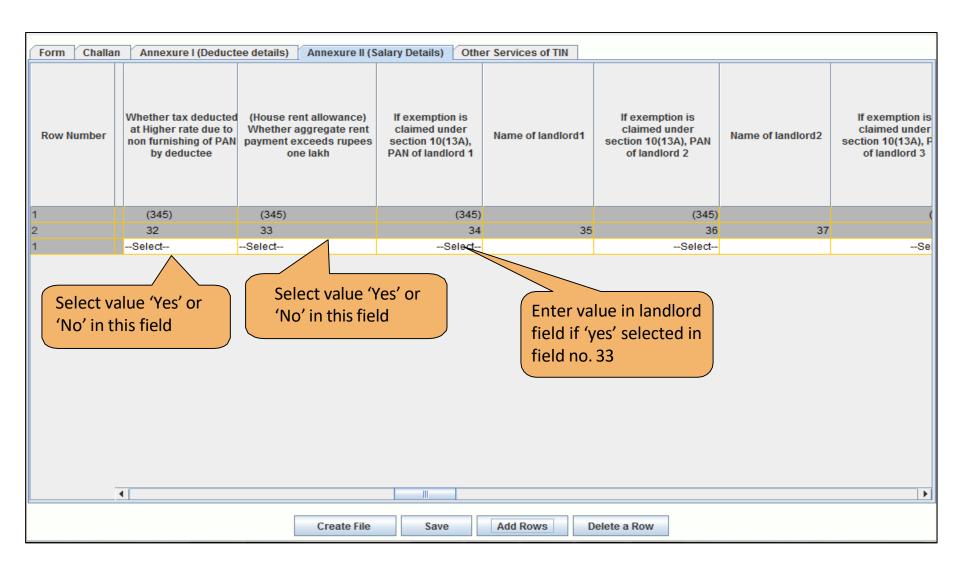
- 1. Deduction under section 80CCF is applicable only for FY 2010-11 and 2011-12.
- 2. Deduction under section 80CCG is applicable from FY 2012-13 onwards.
- 3. Amount field should not be left blank, instead quote amount as 0.00 if not applicable.
- 4. Aggregate Amount of Deductions under Section 80C, 80CCC and 80CCD(1)(Total to be limited to Rs. 1,50,000 specified in section 80CCE) is applicable only for prior to F.Y.2018-19.



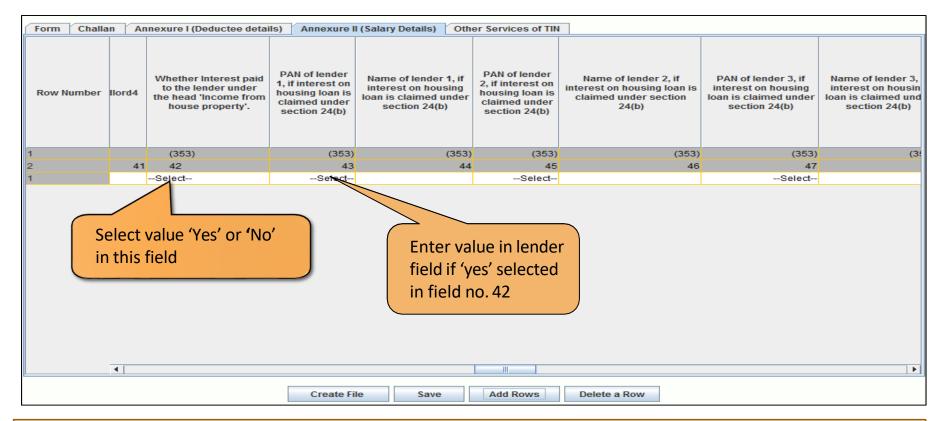


Note:

Amount field should not be left blank, instead quote amount as 0.00 if not applicable.

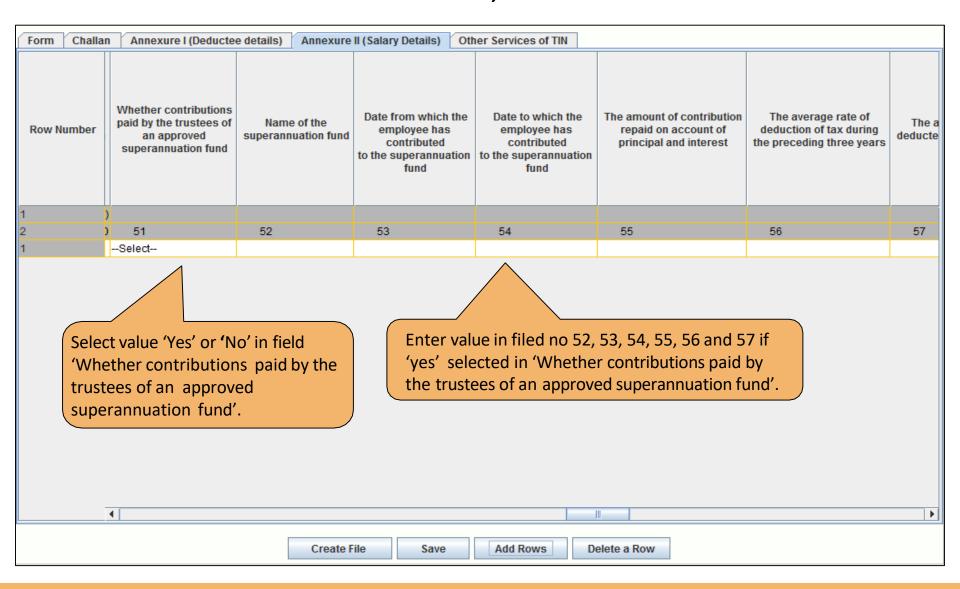




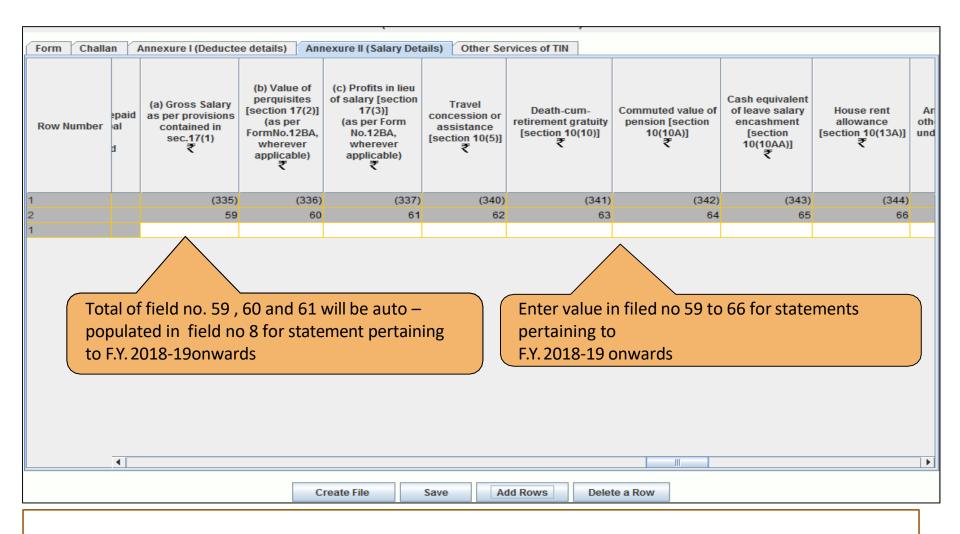


- 1. Whether aggregate rent payment exceeds rupees one lakh during previous year is applicable for FY 2016-17onwards.
- 2. Structurally valid PAN of the lender must be provided. There may be lenders who have not been issued PAN, in such case if the landlords are Government organizations (i.e. Central or State), value 'GOVERNMENT' is to be mentioned in place of PAN. In case of landlords who are non-residents, in such case value 'NONRESDENT' is to be mentioned in place of PAN and in case of landlords are neither Government organization nor non-residents, in such case value 'OTHERVALUE' is to be mentioned in place of PAN. Value under this field is to be mentioned only in case of value "Y" value present under field no. 42 of Salary details record.





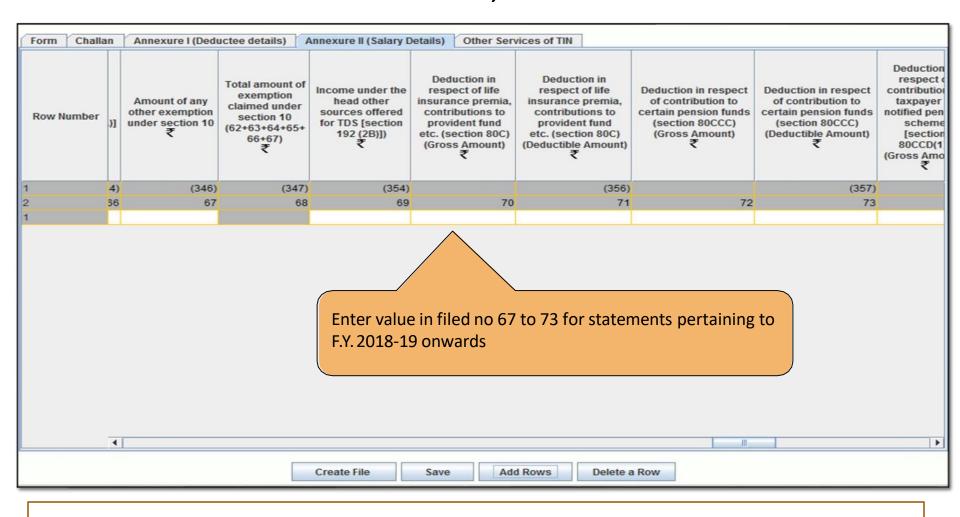




Note:

Amount field should not be left blank, instead quote amount as 0.00 if not applicable.

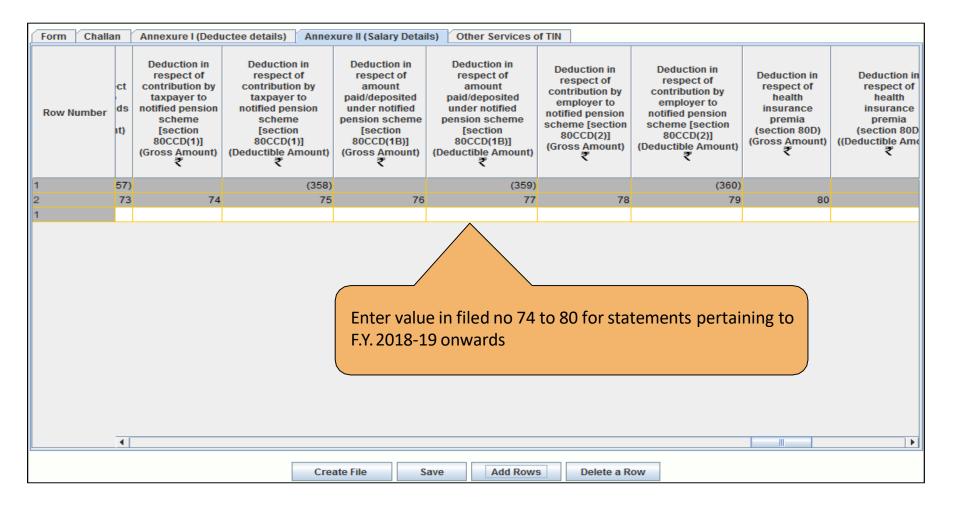




Note:

Amount field should not be left blank, instead quote amount as 0.00 if not applicable.

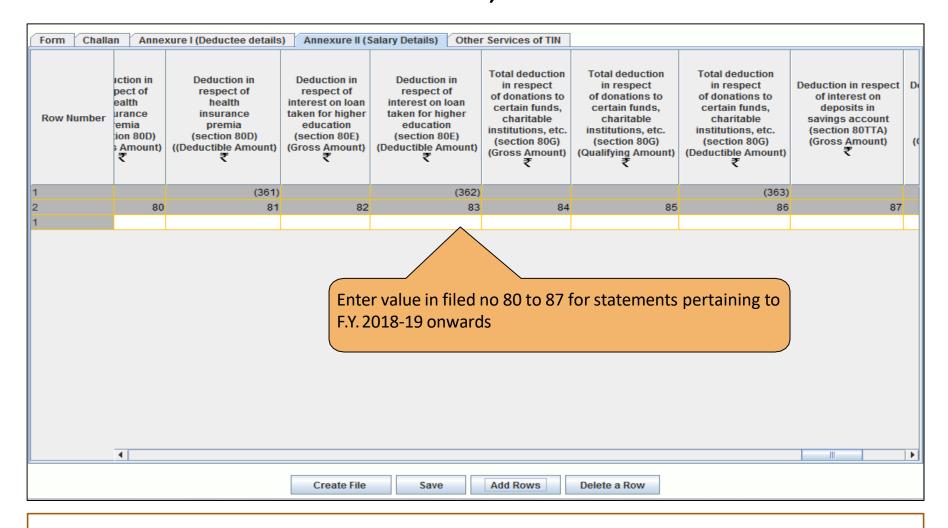




Note:

Amount field should not be left blank, instead quote amount as 0.00 if not applicable

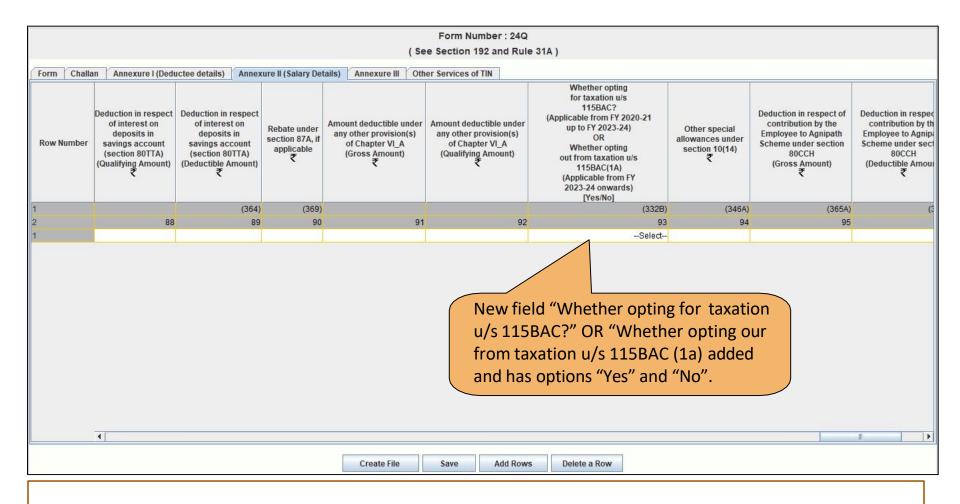




Note:

Amount field should not be left blank, instead quote amount as 0.00 if not applicable.

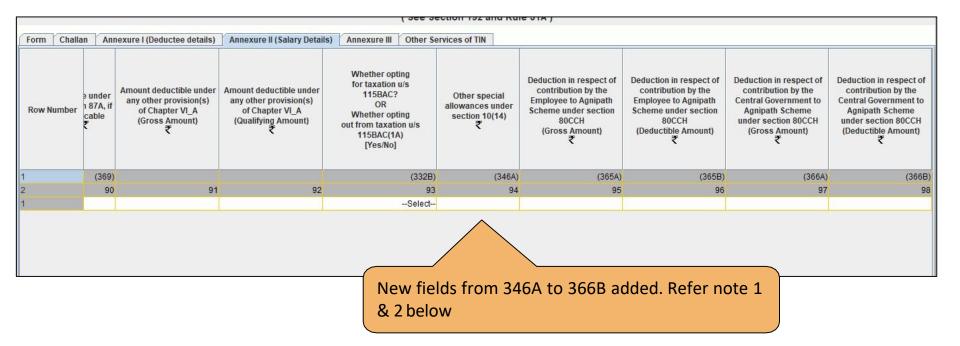




Note:

New field "Whether opting for taxation u/s 115BAC?" OR "Whether opting our from taxation u/s 115BAC (1a) added and has options "Yes" and "No".

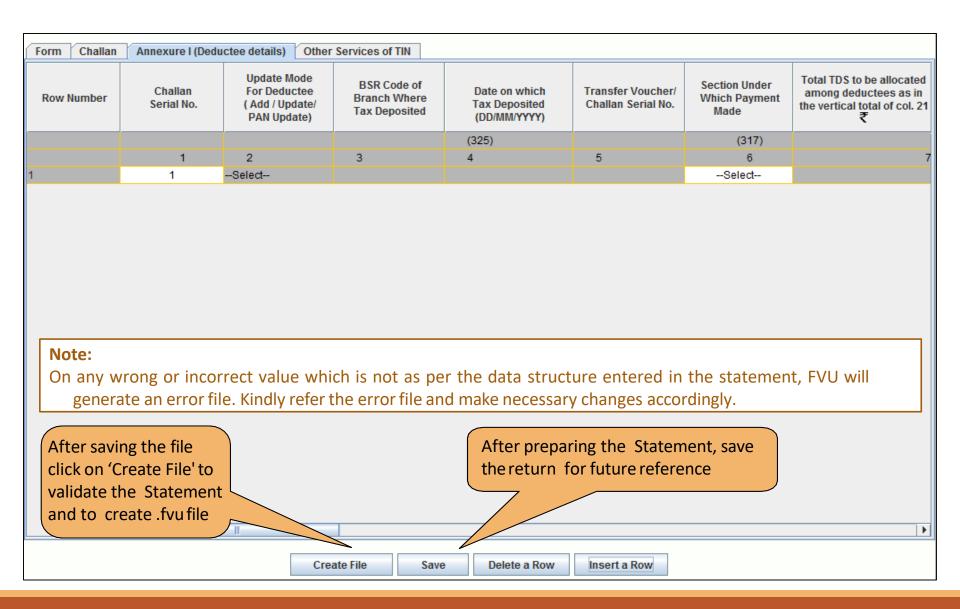




- 1. New columns are added under Annexure II (Salary Details) in Form 24Q are as below;
- a. 346A: Other special allowances under section 10(14).
- b. 365A: Deduction in respect of contribution by the employee to Agnipath Scheme under section 80CCH (Gross Amount)
- c. 365B: Deduction in respect of contribution by the employee to Agnipath Scheme under section 80CCH (Deductible Amount)
- d. 366A: Deduction in respect of contribution by the Central Government to Agnipath Scheme under section 80CCH (Gross Amount)
- e. 366B: Deduction in respect of contribution by the Central Government to Agnipath Scheme under section 80CCH (Deductible Amount)
- 2. This field will be applicable for statements pertains to FY 2023-24 onwards.

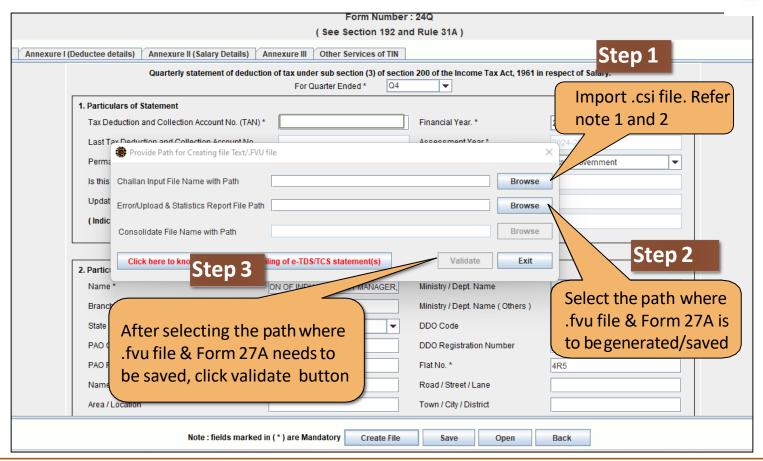
Save Regular Statement





Validating Regular Statement

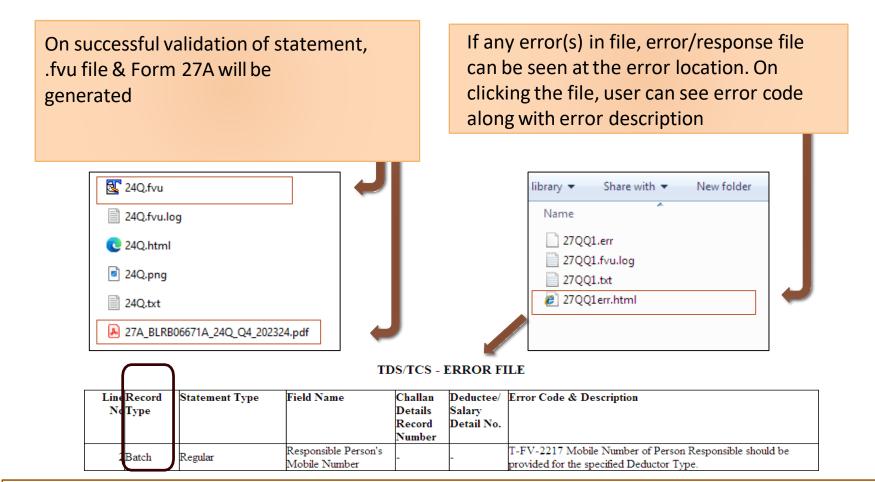




- 1. .csi file consist of challan details deposited in banks (i.e. BSR code, challan tender date & challan serial no. etc.)
- 2. It is mandatory to import .csi file in case of statements contains non-nil challans.
- 3. .csi file to be imported only in case of challans paid through banks.
- 4. csi file can be downloaded for challan paid on or before 31st March 2023 from TIN website under "challan status enquiry" option.
- 5. .csi files for challan paid on or after 1st April 2023 can be downloaded from e-Fling portal.

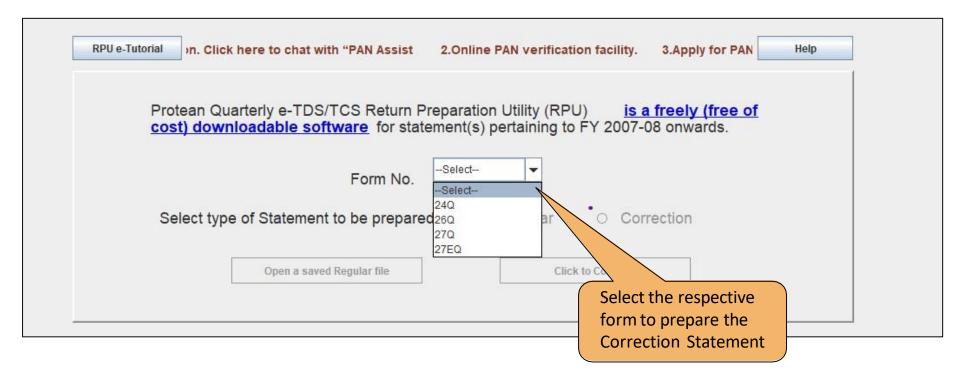
Validating Regular Statement





- 1. Error file will contain details as mentioned in above example. Kindly rectify the same and then revalidate your file.
- 2. In error file, if record type is "Batch" then make necessary correction in "Form" page, if record type is "Challan" then make necessary correction in "Challan" page, if record type is "Deductee" then make necessary correction in "Annexure I" page and if record type is "Salary details" then make necessary correction in "Annexure II" of RPU.





Note:

No correction statement shall be allowed after the expiry of six years from end of the financial year for which the regular statement was filed. [As per amendment in section 200(3) of the Income-tax Act vide Finance Act, (No. 2) 2024]

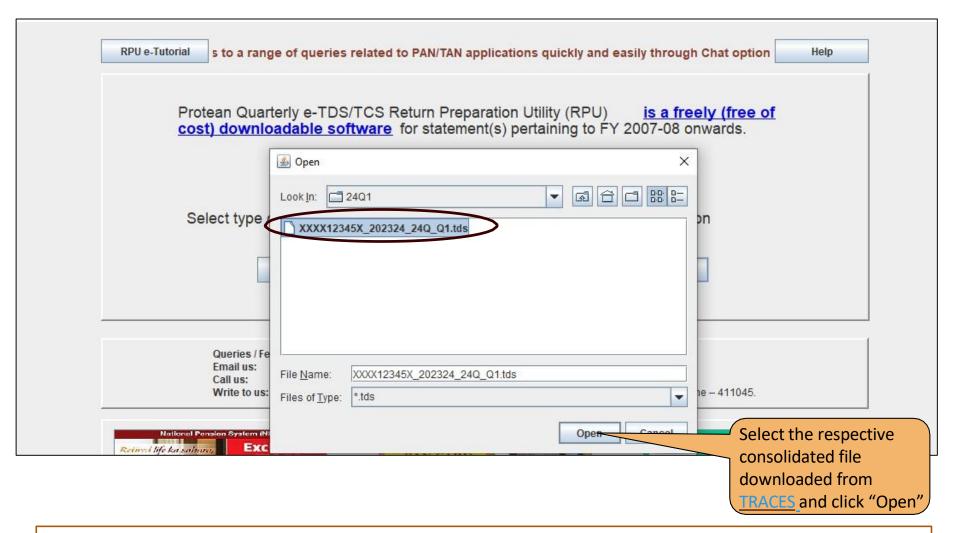


RPU e-Tutorial st 2.On	line PAN verification facility.	3.Apply for PAN/TAN online.	4.Pay taxes online (Help
	erly e-TDS/TCS Return Pr adable software for state	reparation Utility (RPU) ement(s) pertaining to FY 2	<u>is a freely (free of</u> 007-08 onwards.
	Form No.	24Q ▼	
Select type of	Statement to be prepared	d: ○ Regular ●	Correction
	Message Please import latest Consolidated	TDS/TCS file to prepare correction st	X Select option
			"Correction". Read the popup message and then
			click "OK"



RPU e-Tutorial . 4.Pay taxes online (e-payment)	Help
Protean Quarterly e-TDS/TCS Return Preparation Utility (RPU) is a freely (free cost) downloadable software for statement(s) pertaining to FY 2007-08 onwards.	e of
Form No. Select type of Statement to be prepared : Regular Correction	Click to import the consolidated TDS/TCS file downloaded from
Click to open saved correction file if available . Open a saved Correction file Import Consolidated TDS/TCS file	TDS-CPC (TRACES) website

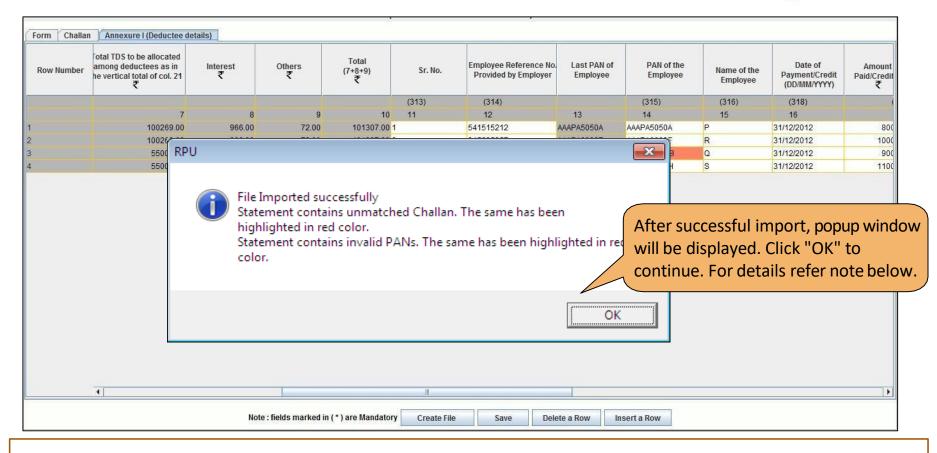




Note:

Please ensure that the latest consolidated TDS/TCS file received from TRACES is used for preparation of correction statement.





- 1. System will prompt message if Statement contains unmatched challans, overbooked challans and / or invalid PANs.
- 2. What is unmatched challan?
 - Deductor have not deposited taxes or have furnished incorrect particulars of tax payment. Unmatched challan will be highlighted in red colour.
- 3. What is overbooked challan?
 - Payment details of TDS/TCS deposited in bank by deductor have matched with details mentioned in the TDS/TCS Statement but the amount is over claimed in the Statement. Overbooked challan will be highlighted in blue colour.

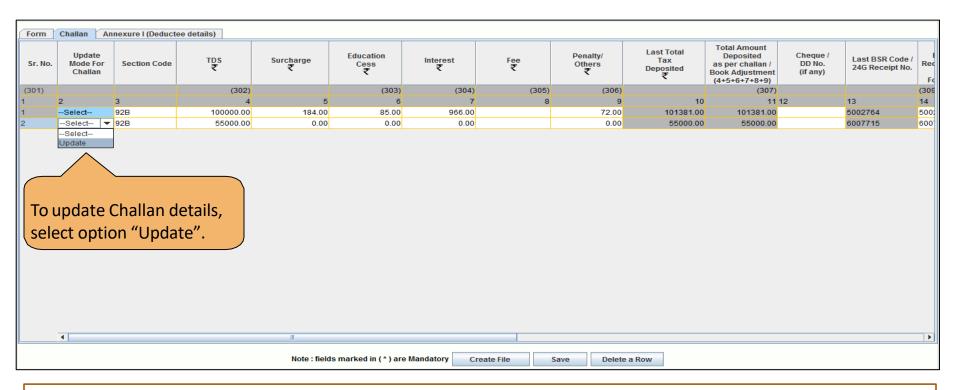
Correction - Update in Deductor Details



Form Challan Annexure I (I	Deductee details)	*	*		
	Quarterly statement of deduction	of tax under sub section (3) of section For Quarter Ended *	200 of the Income Tax Act, 1961 in r	respect of Salary.	Î
H.	1. Particulars of Statement	151 444.61 21166			
	Tax Deduction and Collection Account No. (TAN) *	AMRE10464G	Financial Year.*	2012-2013	
	Last Tax Deduction and Collection Account No.	AMRE10464G	Assessment Year *	2013-2014	
	Permanent Account Number. *	XXXXX1234X	Type of Deductor *	Central Government	■
	Is this a Revised Return (Yes / No)	Yes	Last Deductor Type	Central Government	
	Update Deductor Details	Other Deductor Details	Receipt Number of Original Return	110000000253393	
	(Indicate only if any change in Deductor Details	-Select Other Deductor Details	Receipt Number of Previous Return	110000000253393	
•	ctor Details"	ABC LYD	Ministry / Dept. Name Ministry / Dept. Name (Others)	Central Board of Direct Taxes	
	State Name	-Select-	DDO Code	147852	
	PAO Code	352963	DDO Registration Number		
	PAO Registration Number		Area / Location	LOWER PAREL	
	Flat No. *	KAMALA MILLS	Name of Premises / Building	TIMES TOWER	
	Road / Street / Lane	SENAPATI BAPAT MARG	Town / City / District	MUMBAI	-
	Note : fields ma	rked in (*) are Mandatory Create	File Save Back		

Correction – Challan Details





- 1. Addition of Challan(s)/Transfer Voucher(s) has been discontinued for Correctionstatement(s).
- 2. For unmatched challans, update is allowed in all fields.
- 3. For matched/overbooked challans, update is allowed only on fields 'Section code', 'Interest amount (col. no. 20)' and 'Others amount (col. no. 21)'.
- 4. For overbooked challans, TDS credit, or apportioning of interest amount should be adjusted to the extent of overbooked amount.
- 5. A single challan can be utilized across all Forms (i.e. Form 24Q, 26Q, 27Q & 27EQ). Challan date can be any date on or after 1st April of immediate previous financial year for which the return is prepared.
 - Example Challan of Rs.5000/- has been paid in Governments account. Out of Rs.5000/-, Rs.2500/- utilized for Q1 of Form 24Q for FY 2013- 14, remaining Rs.2500/- can be utilized in any other quarter of for any other Form as mentioned above.

Correction – Dedcutee Details (Annexure I)



To update/ PAN update of deductee details select	Update Mode For Deductee (Add / Update/ PAN Update)	BSR Code of Branch Where Tax Deposited	Date on which Tax Deposited (DD/MM/YYYY)	Transfer Voucher/ Challan Serial No.	Section Under Which Payment Made	Total TDS to be allocated among deductees as in the vertical total of col. 21	Interest ₹	Others ₹	Total (7+8+9) ₹	
appro	priate option			(325)		(317)				
	$\overline{}$	2	3	4	5	6	7	8	9	10
1	1	vlect-	5002764	31/12/2012	00001	92B	100269.00	966.00	72.00	101307.00
2	1 -	Select=	5002764	31/12/2012	00001	92B	100269.00	966.00	72.00	101307.00 2
3	2	PDATE	6007715	31/12/2012	00046	92B	55000.00	0.00	0.00	55000.00
4		AN UPDATE	6007715	31/12/2012	00046	92B	55000.00	0.00	0.00	55000.00 2

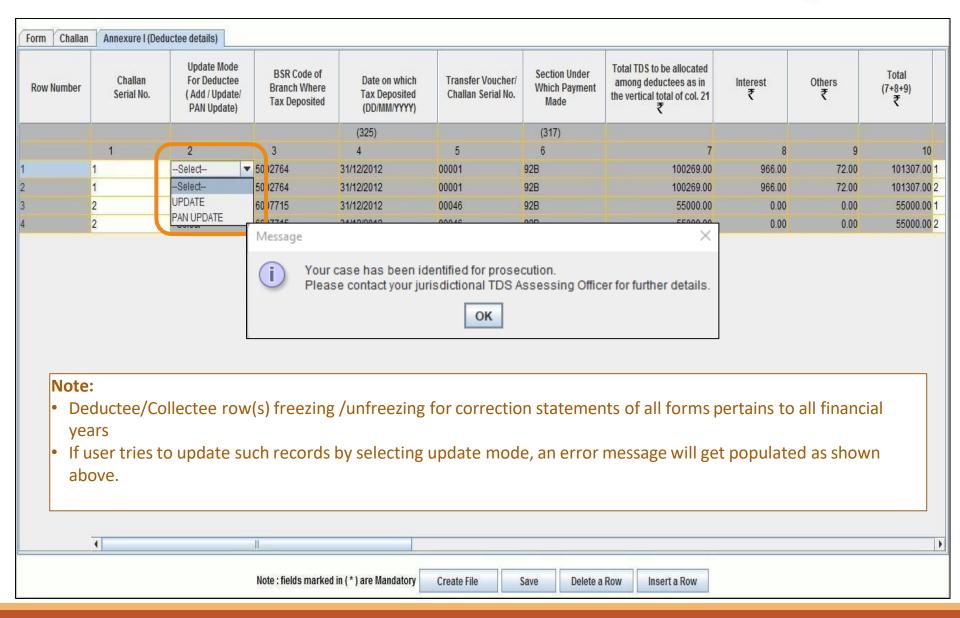
Note:

- 1. If only PAN of the deductee record is to be updated then select option "PAN Update", otherwise select option "Update" to update other details.
- 2. In case of remark 'C' (i.e. for higher deduction) in Deductee details (Annexure I), only below details will be allowed to update in correction statements:
 - Deductee PAN
 - Name of deductee (Applicable to all Forms)
 - Section code (For statements pertains to FY 2013-14 onwards and for allForms)
 - Nature of remittance (Applicable only for Form27Q)
 - Unique acknowledgement of the corresponding form no. 15CA (if available) (Applicable only for Form 27Q)
 - Country of Residence of the deductee (Applicable only for Form 27Q)
 - Grossing up indicator (Applicable only for Form 27Q)
 - Date of deduction (Applicable to all Forms)
 - Deductee/Employee Reference Number
 - Amount of Payment
 - Date of Payment
 - Whether TDS rate of TDS is IT act (a) and DTAA (b) (applicable only for Form27Q).

For addition of deductee record (s) click on the button "Insert Row" and provide the required no. of rows to be inserted

Correction – Dedcutee Details (Annexure I)





Correction – Dedcutee Details (Annexure I)



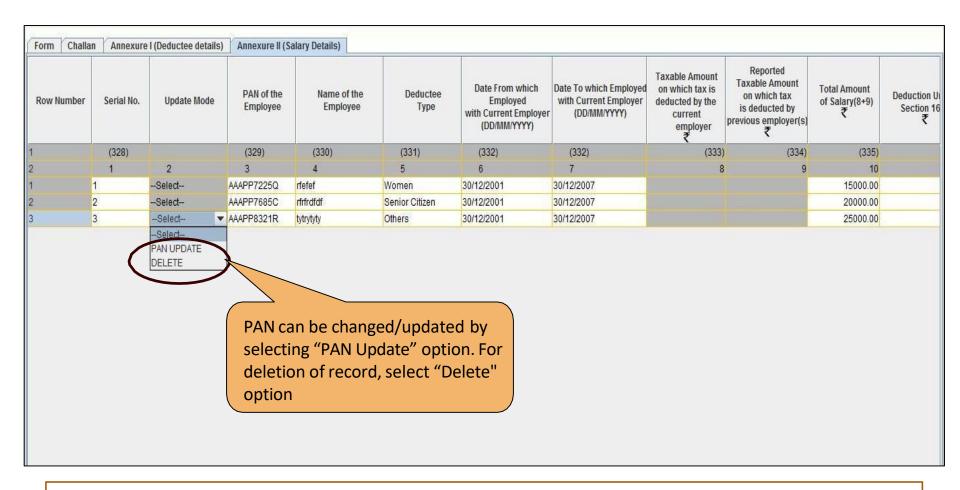
Form Challan	Annexure I (Deduct	ee details)								
Row Number	TDS ₹	Surcharge ₹	Education Cess	Total Tax Deducted (18+19+20) ₹	Last Total Tax Deducted ₹	Total Tax Deposited ₹	Last Total Tax Deposited	Date of Deduction (DD/MM/YYYY)	Remarks (Reason for non-deduction / lower deduction higher deduction / threshold)	Deductee Code (1-Company, 2-Other than Company)
				(420)		(421)		(422)	(424)	(414)
	18	19	20	21	22	23	24	25	26	27
1	1000.00				1200.00			30/09/2013	A	01
2	0.00	0.00	0.00	0.00	120.00	0.00	500.00		A	Select

Note:

Feature to delete the deductee record has been discontinued. In case the user wish to nullify a deductee records/ transaction, he is required to update the amount and related fields to "0" (zero) and add new record with updated values, however, date of deduction can be nullified by pressing "Ctrl + X" button on keyboard.

Correction – Salary Details (Annexure II for Form 24Q Q4)



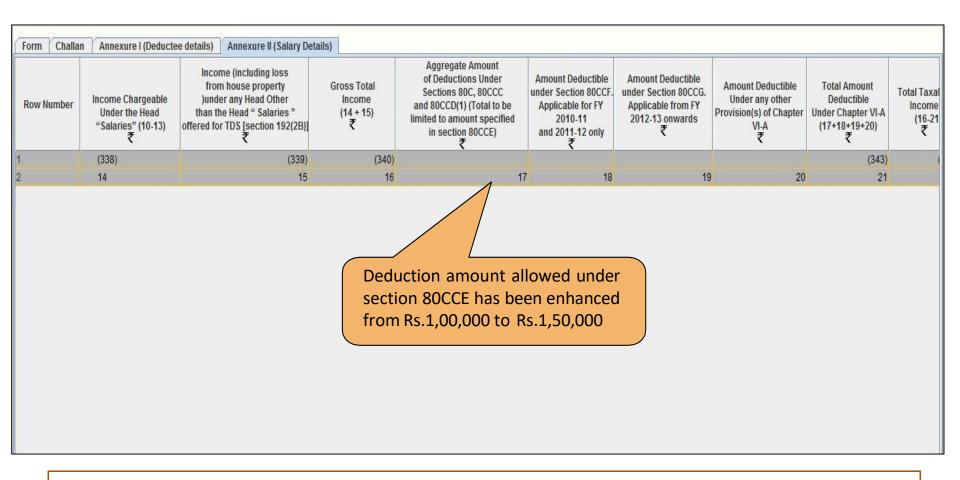


Note:

For any update in Annexure II (Salary details) other than PAN updated, delete the respective record and add new record with corrected details.

Correction – Salary Details (Annexure II for Form 24Q Q4)

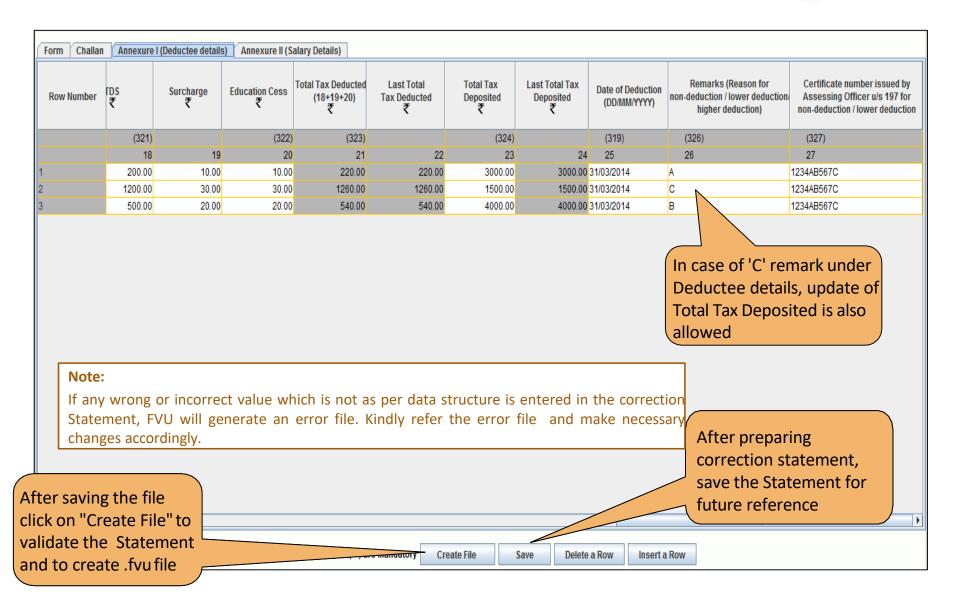




- 1. Deduction under section 80CCF is applicable only for FY 2010-11 and 2011-12.
- 2. Deduction under section 80CCG is applicable from FY 2012-13 onwards.
- 3. Amount field should not be left blank, instead quote amount as 0.00 if notapplicable.
- 4. Revised amount of Rs.1,50,000 allowed under section 80CCE is applicable for statement pertaining to F.Y 2014-15 onwards.

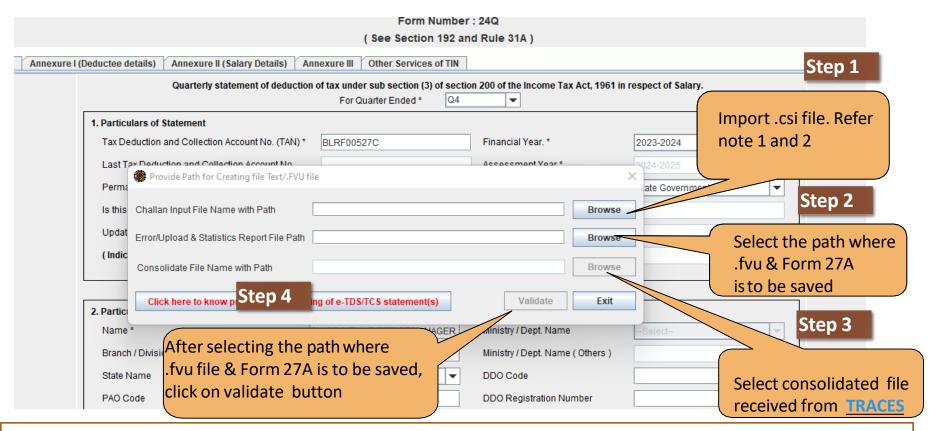
Save the Correction Statement





Validating Correction Statement





Note:

- 2. .csi file consist of challan details deposited in banks (i.e. BSR code, challan tender date & challan serial no. etc.)
- 3. It is mandatory to import .csi file in case of statement scontainsnon-nil challans.
- 4. .csi file will not be applicable in case TDS/TCS is deposited through transfer voucher.
- 5. .csi file for challan paid on or before 31st March 2023 can be downloaded from TIN website under "challan status enquiry TAN Based View"

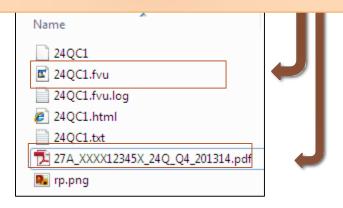
option.

6. .csi files for challan paid on or after 1st April 2023 can be downloaded from e-Fling portal.

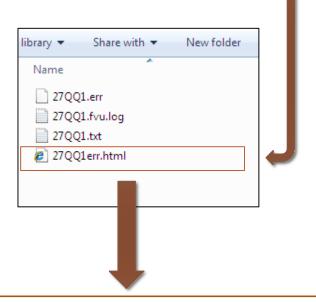
Validating Correction Statement



On successful validation of statement, .fvu file & Form 27A will be generated



If any error(s) in file, error/response file can be seen at the error location. On clicking the file, user can see error code along with error description



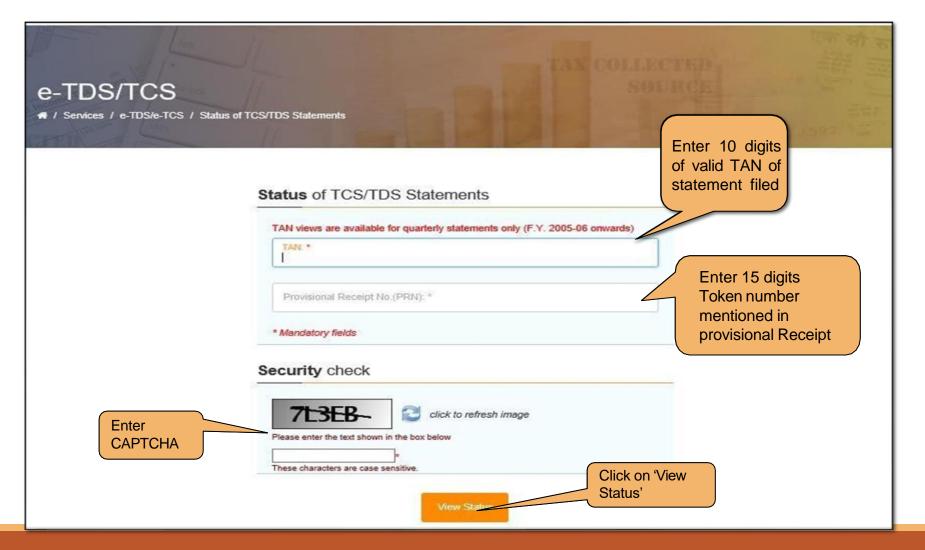
Note:

1. In case file has any error(s), FVU will give report of error(s). Rectify the error(s) and revalidate the file.

Check Status of Your Statement



After filing of your TDS/TCS statement(s), you may check status of your statement(s) (i.e. whether accepted or rejected) at <u>TIN Central System</u>.



How to chancel Paper Statement



Duly signed request letter on companies letterhead of deductor/collector, stating cancellation of paper TDS/TCS statement is to be submitted to TIN-FC along with below details.

- Copy of provisional receipt of original TDS/TCS statement (which is to be cancelled).
- Electronic regular TDS/TCS statement with the same TAN, Form, Period and Financial Year in computer media.
- Duly signed physical Form 27A.

Where to File e-TDS/TCS Statement



e-TDS/TCS Statements can be filed with any of the <u>TIN-FCs</u> managed by Protean or e-filing portal.